



MINISTRY  
OF  
INFORMATION

# IMPLEMENTATION OF THE RIGHT TO INFORMATION ACT

## 2020 ANNUAL REPORT

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PRESENTED TO THE PARLIAMENT OF GHANA  
IN COMPLIANCE WITH SECTION 77(4)  
OF THE  
RIGHT TO INFORMATION ACT, 2019 (ACT 989)

BY

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## **LIST OF ABBREVIATIONS**

ARTIO	Assistant Right to Information Officers
ATI	Access to Information
CSOs	Civil Society Organisations
DMT	Data Mapping Tool
DRTIO	Designated Right to Information Officer
IEA	Institute of Economic Affairs
ISD	Information Services Department
L.I.	Legislative Instrument
MDAs	Ministries, Departments and Agencies
MMDAs	Metropolitan, Municipal and District Assemblies
MOI	Ministry of Information
NGO	Non-Governmental Organization
ORMS	Online Records Management System
PI	Public Institution
PRAAD	Public Records and Archives Administration Department
RCC	Regional Coordinating Council
RTI	Right to Information
SOP	Standard Operating Procedure
UN	United Nations
UNESCO	United Nations Education Scientific and Cultural Organisation

## **EXECUTIVE SUMMARY**

This report has been prepared in compliance with Section 77 (4) of the Right to Information (RTI) Act, 2019 which states that “the Minister shall by the 30th of June each year, lay before Parliament, an annual report on the activities of public institutions and the Commission in respect of the preceding year based on the annual reports of the public institutions”.

The Right to Information Act, passed by Parliament and assented to by the President on 21st May 2019, makes provision for its commencement in January 2020.

Following the passage of the Law, a total of 539 public institutions comprising 263 Ministries, Departments and Agencies (MDAs) and 260 Metropolitan, Municipal, District Assemblies (MMDAs), and 16 Regional Coordinating Councils (RCC) were captured in the Ministry’s database as institutions required to implement the RTI Law within the country.

In accordance with the spirit of section 84, the Minister responsible for Information has the duty to ensure that the 539 public institutions are adequately prepared for and satisfactorily deliver on their obligations under the Act.

Pursuant to this, the Ministry of Information held series of consultations with key stakeholders (including Civil Society Organisations (CSOs) and development partners) to develop a roadmap and rollout the necessary transitional arrangements for the smooth implementation of the Act.

In the year ending 31 December 2020, 478 information units were set up across the 539 institutions in accordance with Section 3(3)(b) of the Act.

As at 31<sup>st</sup> December 2020, a total of 1055 officers of the Public Services (including 577 designated and appointed officers) had been engaged to play various roles in the implementation of the RTI Act. This comprised 478 designated Officers and 99 recruited Information Officers who were trained and resourced to facilitate the processing of requests received by the institution.

H.E. President Nana Addo Dankwa Akuffo Addo, on 19<sup>th</sup> October 2020 and in accordance with Section 40 of the RTI Act, inaugurated the governing board of the RTI Commission. The Commission serves as the oversight body for the implementation of the constitutional right of persons to access information.

In the first year of implementation of the RTI Act, eighty-five (85) requests for information were received and processed in thirty-two (32) public institutions. Eighty-five percent (85%) [i.e., Seventy-two (72) requests] were granted while others were deferred, transferred, referred, or declined in accordance with the Act.

Despite the impact of COVID-19 on activities across public institutions in 2020, the Ministry of Information has worked assiduously to ensure that the RTI Act was fully implemented.

The Ministry looks forward with optimism for right to access information by all persons as stated in Article 21(1)(f) of the 1992 Constitution.

Implementation however faced a number of challenges including the impact of COVID-19 on training, delays by public institutions in submitting required documents, transfers of designated officers without replacement and non-compliance by some public institutions.

The Ministry therefore recommends the following for subsequent years of implementation.

- Continuation of in-person training.
- Further engagements with Heads and frontline staff of Public Institutions on compliance.
- Staffing all information units with dedicated information officers from Access to Information (ATI) Division of Information Services Department (ISD).

## 1.0 CHAPTER ONE: INTRODUCTION

### 1.1 BACKGROUND

Ghana recognised the right to public information as a human right in 1992 and made a provision for it in the 1992 Constitution. Article 21(1) (f) of the constitution states that “All persons shall have the right to information subject to such qualifications and laws as are necessary for a democratic society”. This provision guarantees a person – irrespective of gender, nationality, and ethnicity and any other physical or social differentiation, access to *information in the custody of a “public institution” and any “relevant private body”*<sup>1</sup>. The United Nations (UN) also recognises access to information as a Universal Right and a critical tool in strengthening democracy, and promoting transparency, accountability, open governance, and sustainable developments.

The Institute of Economic Affairs (IEA) in 1999 drafted the first Bill that sought to promulgate access to public information in Ghana. The consideration of this Bill went through five different political administrations and, after two decades, was finally passed into Law in March 2019 as the Right to Information Act, 2019 (ACT 989).

Following the historic passage of this law, the President of the Republic, Nana Addo Dankwa Akufo-Addo assented to it on May 21, 2019, and in accordance with Section 86, the Act was expected to “come into force at the commencement of the next financial year”. This was necessary to ensure that the needed infrastructure and resources were put in place.

The Right to Information Act, 2019 provides a framework to foster a culture of transparency in public affairs. The application of the RTI Act, 2019 (ACT 989) began in January 2020, and is binding on all public sector institutions.

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<sup>1</sup> “Public institution” includes a private institution or a private organisation that receives public resources or provides a public function;

“Relevant private body” means a private body that the Minister may by legislative instrument add to the list of private bodies performing a public function.

“Minister” means the Minister responsible for Information.

## **1.2 OVERVIEW OF REPORT**

This report has been prepared in compliance with Section 77 (4) of the RTI Act, 2019 which states that “the Minister shall by the 30th of June each year, lay before Parliament, an annual report on the activities of public institutions and the Commission in respect of the preceding year based on the annual reports of the public institutions.”

This report has been arranged into sections covering transitional arrangements for RTI implementation, implementation roadmap, Access to Information Division, capacity building, compliance of public institutions and the establishment of the RTI Commission. The report also captures the total number of applications for access in the first year of implementation and the challenges encountered. Finally, the report captures projections for 2021.



## **2.0 CHAPTER TWO: IMPLEMENTATION OF THE LAW**

### **2.1 STAGE ONE: TRANSITIONAL ARRANGEMENTS**

#### **2.1.1 Development of Roadmap and Budget**

In June 2019, an interim committee was constituted by the Minister to coordinate the activities for the implementation of the Act. The Ministry in partnership with United Nations Education Scientific and Cultural Organisation (UNESCO), hosted a day's workshop for stakeholders from public institutions, NGOs, the Coalition on RTI and other Civil Society groups to outline a roadmap and scope of the implementation of the Act.

The roadmap detailed preparatory mechanisms and an implementation budget to facilitate the operationalisation of the law by January 2020. The highlights of the roadmap were to:

- Set up the RTI secretariat to shepherd implementation of transitional arrangements
- Set up Information Units within Public Institutions
- Create Access to Information Division within the ISD
- Develop data mapping Tool (DMT) and information manual
- Set up offices for the RTI Commission
- Nationwide Public Awareness and Stakeholder Training
- Draft Legislative Instrument and lay before Parliament

The detailed Roadmap is attached as Appendix A of this Document.

#### **2.1.2 Engagement with key players**

The interim committee held formal engagements with key stakeholders including the Data Protection Agency, Ministry of Finance, Office of the Head of Civil Service, Office of the Head of Local Government Service, PRAAD, UNESCO, RTI Coalition and other relevant institutions. These institutions guided the formation and development of appropriate and standardized systems and a framework for implementation. The engagements also outlined mechanisms to avoid breaches of the Data Protection Act.

Other engagements were held in the last quarter of 2019 with administrative Heads of MDAs and MMDAs who are essential stakeholders in the implementation of the Act in public institutions.

The objectives of the engagements were to:

- Orient stakeholders on the RTI Law.
- Outline modalities to comply with the Law while avoiding breaches of the Data Protection Act
- Orient stakeholders on the implementation roadmap.
- Agree on the roles and responsibilities of the Chief Directors and Regional Coordinating Directors.

### **2.1.3 Circulation of Transitional documents and implementation guidelines**

A dossier consisting of the Act, Standard Operating Procedures and Application Forms were distributed to all Sector Ministries, Local Government Institutions and Independent Public Institutions to support the implementation process. These documents were resource materials to guide the institutions in operationalising the RTI Act. The list of institutions has been attached as Appendix B and a standard Application Form for submitting a request for information is attached as Appendix C.

The transitional arrangements were modelled around sections 5-19 and 23-25 of the Act 989 and designed to assist public institutions to implement the law gradually from the beginning of 2020 until such a time that the internal processing systems and structures are fully put in place.

### **2.1.4 Establishment of Information Units**

Section 3(3)(b) of the RTI law provides for the establishment of information units headed by an information officer who shall facilitate access to information. At the beginning of the year 2020, and as part of the transitional arrangement, the Ministry requested Heads of Public institutions to provide a physical location and designate an officer to man the unit. A copy of the letter is attached as Appendix D.

### **2.1.5 Designation of RTI Officers**

The Ministry requested Heads of Ministries and independent public institutions to designate senior officers with adequate knowledge of their institution to handle the processing of RTI requests/applications for access to information until such a time that Units would be staffed with

additional Officers to fully deliver RTI obligations to all persons. Heads of Records Offices were also charged to work in close liaison with the Officers in the Information Units.

### **2.1.6 Sensitization of Public Institutions**

To ensure public institution's readiness and preparedness to facilitate access to information, the Ministry embarked on a sensitisation campaign in public institutions. This was to build on the earlier engagement with heads of institutions, and provide clarity on RTI access procedures.

### **2.1.7 Testing the Readiness of Public Institutions**

Following the sensitisation of officers nationwide and the deployment of a Standard Operating Procedure (SOP) to guide the retrieval of information from selected public institutions, the Ministry embarked on a mystery shopping activity to assess the readiness of public institutions to implement the RTI Act. The mystery shopping stress-tested compliance of public institutions with Sections 18-29, 32-33 of Act 989. These sections outline the procedures for accessing information from public institutions, amendments of personal records and internal reviews and appeals.

This was to identify and determine if public institutions were prepared to effectively implement the processes put in place for the retrieval of information under the Right to Information Act, 2019 (Act 989). The stress test was conducted in three phases and in a total of 474 public institutions, representing 88% coverage.

Two formats of requests for information were made by the mystery shoppers across all three phases, i.e., oral and written applications. Overall, 296 (62%) written requests and 178 (38%) oral requests were made across the three phases of the exercise. The results of the three (3) phases of the exercise across the 474 institutions are outlined below:

- In phase one, 139 out of 143 institutions responded to requests that were made representing 97% response rate.
- Out of the 139 institutions that responded to the requests by the mystery shoppers in phase one, seventy-six representing 55% were dealt with by receptionists which was contrary to Sections 19 and 73 of the Act 989, 12% were dealt with by Information Officers/Public

Relation Officers while the rest were handled by other Officers such as Security, protocol, finance, records, and storekeepers.

- In phases two and three, 31% of the requests were dealt with by the Information Officers.
- Out of the requests that were made by the mystery shoppers to 143 institutions in phase one, 65% were denied access to the information with reasons such as confidential, private and information not for public use.
- In phases two and three, 51% of the applications were denied and 6% had partial access.
- Out of the 474 institutions visited, 11 (2%) applications for internal review were submitted. Seven (7) were made orally while the remaining 4 were made in writing.
- The seven (7) mystery shoppers who made oral applications for internal review received notifications on the decision on the review while the remaining 4 did not receive any decision from the institution.
- One of the appeals was dismissed in accordance with section 32(1) of the RTI Act for being time-barred as the application was over three months. Only one of the appeals had a positive feedback.

After careful analysis of the results of the three (3) phases of the mystery shopping exercise, the team made the following recommendations which were subsequently considered and implemented.

- Capacity building on information retrieval and orientation on the RTI law for all Officers, especially the frontline staff.
- Promotion of a standardised onsite or online application for access to the information process amongst all government institutions.
- Introduction of a standard operating procedure as a reference point to enhance the efficiency and effectiveness of information retrieval by public institutions.

## **2.2 STAGE TWO: IMPLEMENTATION OF THE ROADMAP**

### **2.2.1 Recruitment and Posting of Information Officers**

The Ministry, in collaboration with the Office of the Head of Civil Service, obtained financial clearance and recruited 99 Information Officers to staff the Information Units of the selected MDAs and ATI Division of ISD. The officers have been trained to process requests for information made by individuals/organizations. Thus far, these officers have assumed duty and are, accordingly, performing their responsibilities.

### **2.2.2 Establishment of the Access to Information (ATI) Division of Information Services Department (ISD)**

The ATI Division was established and commissioned within ISD on 17<sup>th</sup> July 2020. Initially established as a secretariat to support the implementation processes, the Division trains and deploys RTI Officers to MDAs to service access to information requests of the respective MDAs.

It also provides back-end support to RTI Officers on their day-to-day activities. The Division is also responsible for executing all other obligations of the Minister under the RTI Act.



*Mr. Selasi Spencer speaking to Management of the Ministry during the opening of the ATI Division. ( From left to right are Mrs. Mamle Andrews (Chief Director), Hon. Kojo Oppong Nkrumah (Minister), Hon. Pius Hadzide (Dep. Minister) and Mr Charles Wereko (Director, ISD)*

The ATI Division segmented public institutions into six sectors listed below and assigned schedule officers with oversight functions for each:

- i. Infrastructure Sector
- ii. Economic Sector
- iii. Administrative Sector
- iv. Public Safety Sector
- v. Social Sector
- vi. MMDAs

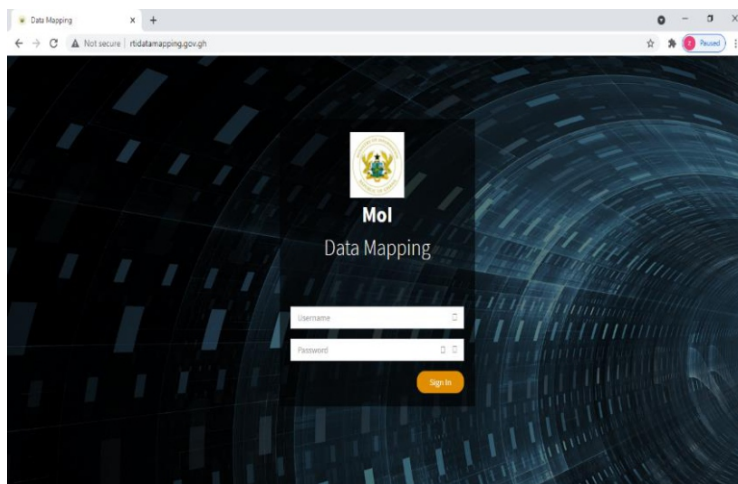
### 2.2.3 Capacity Building

The Ministry embarked on capacity development activities to equip personnel of the Division with the relevant knowledge and skills to fully deliver RTI obligations.

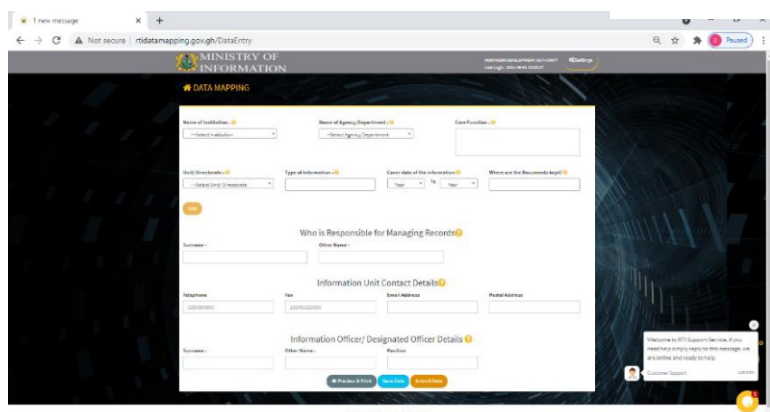
#### 2.2.3.1 Development of Data Mapping Tool and Template for the RTI Manual

Section 3(1) of the Act requires all public institutions to annually compile and publish an Information Manual. This serves to document the nature and scope of information that may be accessed by an applicant within that institution.

To this end, the Ministry designed an online-based data mapping tool ([rtidatamapping.gov.gh](http://rtidatamapping.gov.gh)) and an

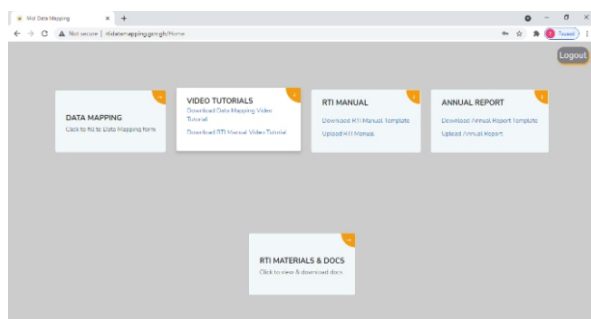


*Homepage of Data Mapping Tool Website*



*Data mapping tool interface*

accompanying user guide as well as a tool for the development of Information Manual and an accompanying user guide. These facilitate the compliance of public institutions in compiling and publishing up-to-date Information Manuals. The online tool is active and very useful to RTI officers.



*Dashboard of Data Mapping Tool*

### 2.2.3.2 Online Platform for Archiving & Retrieval of Information

The Ministry also developed an Online Records Management System to provide an I.T. led solution to archive and retrieve information under the RTI Act. It is intended to facilitate the digitizing of all information in the public sector, enable Records and RTI officers to manage applications and ease the process of accessing information. It is accompanied by a user guide to facilitate its use by public institutions.

### 2.2.3.3 Training of Officers



*Mr Selasi Spencer facilitating a training session for RTI officers*

From March to November 2020, a total of sixteen (16) three to five-day training sessions were organised, both in-person and virtually (due to COVID) for 478 Records Officers, 478 designated RTI officers and 99 Information Officers in the various MDAs and MMDAs. The training was to equip the officers with the necessary skills and knowledge on the Act.

Consultant with in-depth knowledge of the Act to train the above-mentioned Officers on the RTI Law. Additionally, the developers of the data mapping tool, information manual, and the online records management system embarked on intensive training of records officers and information officers to ensure effective utilisation of the tools.



*Hon. Ben Banda Abdallah facilitating a training session for RTI officers*

The Ministry engaged the services of a

At least one refresher training program was conducted in the year to keep staff updated on compliance. The list of institutions trained is attached as Appendix E.

### 2.2.3.4 Logistics

As part of the implementation process, 400 computers and 200 printers were procured to resource the information officers within the Information Units. Vehicles have also been purchased for the ATI Division to facilitate its work. The work of the Division includes monitoring the services of the RTI Officers across the 539 public institutions nationwide.

### 2.2.4 The RTI Commission

The RTI Act, 2019 provides for the establishment of an independent commission to be known as



*A photo of President Nana Addo Dankwa Akufo-Addo with Hon. Kojo Opong Nkrumah (Minister for Information), His Lordship, Justice K.A. Ofori-Atta (Chairman) and Members of the Board of the RTI Commission during the inauguration of the Board*

Right to Information Commission. The President, H.E. Nana Addo Dankwa Akufo-Addo, on Monday, 19<sup>th</sup> October 2020, inaugurated a seven-member Governing Board of the Right to Information Commission (under the Chairmanship of His Lordship, Justice K. A. Ofori-Atta) at the Jubilee House. The Board is mandated to promote, monitor, protect and enforce the right to

information that is granted a person. The names of Board Members of the Commission are attached as Appendix F.

Following from its inauguration, the Ministry held a two-day workshop for Members of the Commission. This workshop was ultimately planned to enable the Commission to familiarise itself with the legal provisions of the RTI Law, internal operations of the



*Hon. Kojo Opong Nkrumah (Minister for Information) speaking at the two-day workshop for Board Members of the RTI Commission*





***A group photo at the two-day workshop for Board Members of the RTI Commission***

implementation agency (i.e., the Information Services Department of the Ministry of Information), and the status of implementation of Right to Information Act as of November 2020.

### 3.0 CHAPTER THREE – COMPLIANCE BY PUBLIC INSTITUTIONS

#### 3.1 OVERVIEW

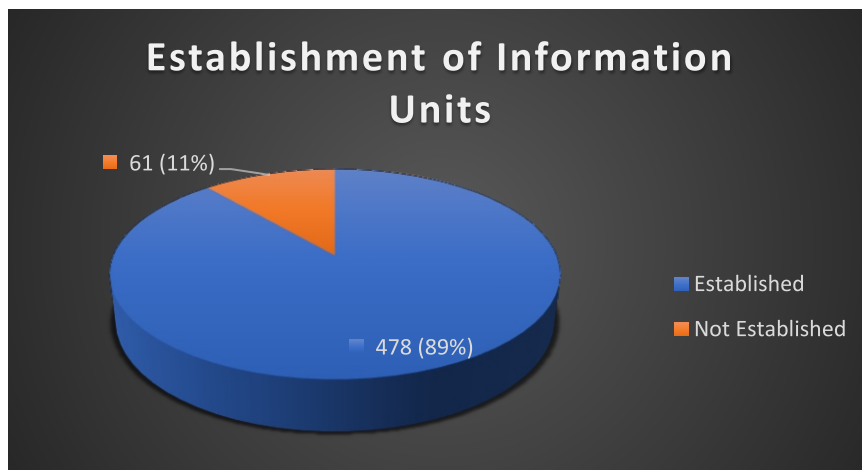
The Act places obligations on public institutions in respect of access to information. These obligations include the following;

- set up an information unit headed by an information officer [Section 3(3)(b)];
- compile and publish an up-to-date information manual annually [Section 3(1)]; and
- submit an annual report on the institution’s activities in relation to RTI [Section 77(1)].

Data generated by the Ministry, through the Access to Information Division of the ISD on these obligations has been analysed below.

#### 3.2 ESTABLISHMENT OF INFORMATION UNITS

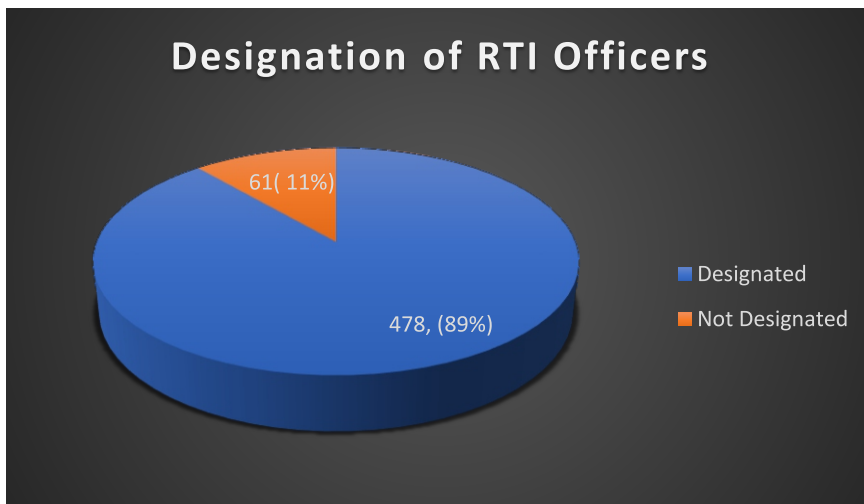
As at the end of December 2020, a total of four hundred and seventy-eight (478) representing 89% out of five hundred and thirty-nine (539) institutions had established information units.



*Figure 1: Establishment of Information Units*

#### 3.3 DESIGNATION OF RTI OFFICERS

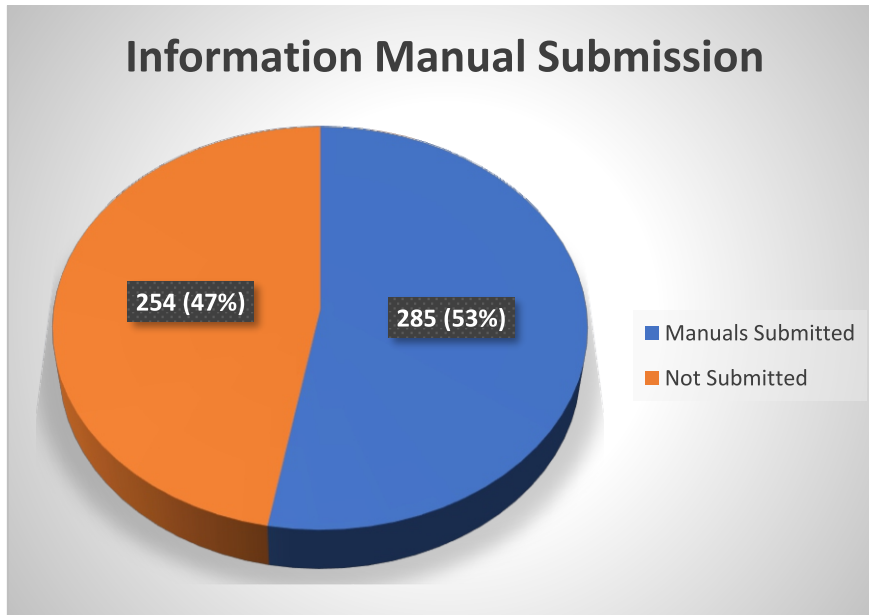
As at the end of 2020, a total of 478 institutions had designated Information Officers. Eighty nine percent (89%) of public institutions have therefore complied with the establishment mechanism. An up-to-date list of designated officers and Assistant Information Officers with their institutions is attached as Appendix G.



*Figure 2: Designation of RTI Officers*

### 3.4 DEVELOPMENT OF INFORMATION MANUALS

A total of two hundred and eighty-five (285) representing 53% of five hundred and thirty-nine (539) public institutions have submitted their information manuals as indicated in the chart below. The list of compliant institutions is attached as Appendix H.



*Figure 3: Information Manual submission*

### 3.5 SUBMISSION OF ANNUAL REPORTS BY PUBLIC INSTITUTIONS TO THE MINISTRY

A total of two hundred and nineteen (219) representing 41% of five hundred and thirty-nine (539) institutions submitted their annual reports on activities of RTI.

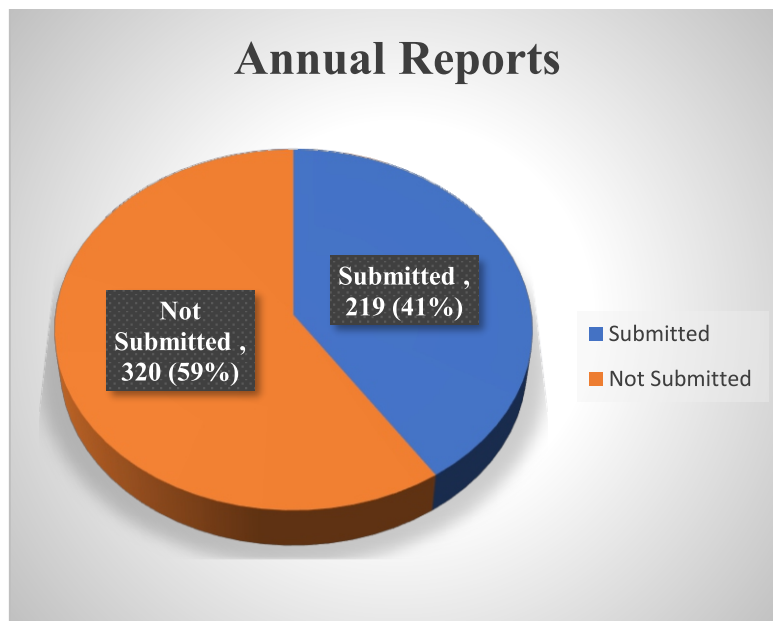


Figure 4: Annual Report Submissions by public institutions

### 3.6 PROCESSING OF REQUESTS FOR INFORMATION

A total of eighty-five (85) applications for information were received by thirty-two (32) public institutions.

#### Number Of Applications Granted

Out of the eighty-five (85) applications received, seventy-two (72) were granted. Representing an eighty-five percent (85%) approval.

#### Number of Applications Rejected

Out of the eighty-five (85) requests received, six (6) applications were rejected. Representing a rejection rate of seven percent (7%). Reasons for rejected applications were generally on the grounds of 'Exempt Information (Section 5-16)' and 'Non-Existent Information (Section 24)'.

#### Number of Applications Transferred

Three (3) applications were transferred out of the eighty-five (85) requests received. This represents 3.5% of the total request received.

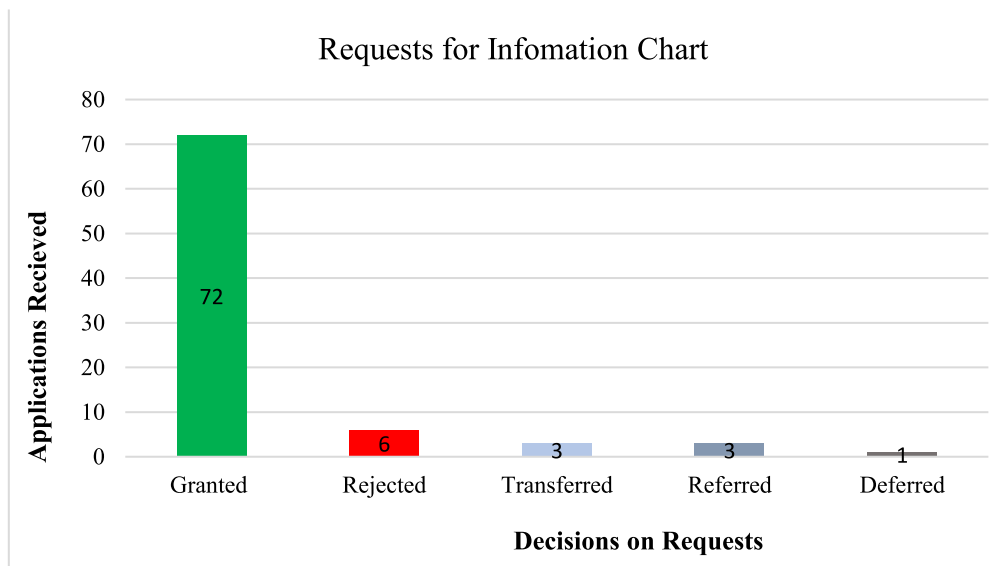
### Number of Applications Referred

Three (3) applications were referred out of the eighty-five (85) requests received, representing 3.5%.

### Number of Applications Deferred

One (1) application was deferred based on Section 22 of the RTI Act.

The breakdown of the responses to the applications received by public institutions is indicated in the chart below.



*Figure 5: Analysis of Applications Received by Public Institutions*

## **4.0 CHAPTER FOUR - CHALLENGES AND WAY FORWARD**

### **4.1 CHALLENGES**

#### **4.1.1 Impact of COVID**

The Ministry experienced challenges with the training of RTI officers. This was as a result of COVID-19 and the need to comply with government restrictions on public gatherings such as conferences, meetings, and workshops to curb the spread of the pandemic.

The Ministry, had to resort to organising some of the training sessions virtually. Unfortunately, this mode of training was largely affected by poor internet connectivity. In addition, because the trainings were not in-person, the Ministry was unable to ascertain the level of attention and full participation of Officers during the sessions.

#### **4.1.2 Delays by public institutions in submission of required documents**

In the course of the year, some public institutions delayed in completing their RTI Manuals. In addition, some institutions delayed in submitting their Annual Reports. These delays were noted to be a result of administrative procedures in their respective institutions. There are 254 and 320 institutions that have not submitted information manual and annual report respectively.

#### **4.1.3 Retention of Designated RTI Officers**

Unfortunately, some designated officers in some public institutions (particularly within the Civil and Local Government Services) were posted out to other institutions. This resulted in the loss of some institutional memory with regard to the handling of RTI activities. The situation also made communication between the ATI Division and the public institutions difficult.

#### **4.1.4 Compliance by some institutions**

The Ministry experienced challenges in getting some public institutions, particularly security and intelligence agencies to comply with some aspects of the Law. The Ministry has therefore sought from the Attorney-General, advice on whether the said public offices are exempt or not.

## **4.2 RECOMMENDATIONS**

The following are recommended to ensure the smooth and continuous operation of the RTI Law in public institutions.

1. Continue in-person training for Information Officers to facilitate a deeper understanding of the RTI law, its processes, and procedures to ensure proactive disclosure by all public institutions.
2. Undertake further engagements with Heads and frontline staff of Public Institutions on the need for compliance with the timelines indicated in the RTI law.
3. Staffing of all Information Units with dedicated information officers from ATI Division of ISD to handle RTI related activities.
4. Increase public awareness and education on RTI law.
5. Parliament to pass fees and charges to be applied to RTI requests in public institutions.

## **4.3 OUTLOOK FOR 2021**

Based on the assessment of the 2020 RTI Implementation Roadmap, the Ministry projects the following activities for 2021.

1. Collaborate with the RTI Commission to issue guidelines for the preparation of 2021 information manual.
2. Fully operationalise the online application solution.
3. Draft and submit a Legislative Instrument to be laid before Parliament.
4. Embark on a Nationwide Public Education Campaign on RTI.
5. Support Parliament to approve the proposed Fees and Charges for accessing information.

## **4.4 THE RTI COMMISSION'S REPORT**

In accordance with Section 77(1) of the RTI Act, the RTI Commission compiled reports from public institutions on their activities for the preceding year. The RTI Commission's report however covers a period up to June 2021. The report is attached as Appendix I.

It is worthy of note that the ATI Division received 219 annual reports from the 539 public institutions across the country. Out of these annual reports, the Ministry gleaned 85 requests for information, while the RTI Commission received fifty (50) annual reports and gleaned 23 requests

## **APPENDICES**



## Appendix A: ROADMAP FOR THE IMPLEMENTATION OF THE RTI

<b>ROADMAP FOR THE IMPLEMENTATION OF THE RTI ACT, 2019</b>		
<b>Activity</b>	<b>STATUS</b>	<b>REMARKS</b>
Engagement of stakeholders for drafting of Roadmap	<b>Complete</b>	
2019 and 2020 Implementation budget	<b>Complete</b>	
Presentation of Roadmap and Budget to MOI Management	<b>Complete</b>	
Submission of Roadmap and Budget to Cabinet	<b>Complete</b>	
Presentation of Roadmap and Budget to Cabinet	<b>Complete</b>	
Drafting of Transition and implementation guidelines	<b>Complete</b>	
Engagement of Heads of MDAs and MMDAs on implementation strategy	<b>Ongoing</b>	
<b>DATA MAPPING AND INFORMATION MANUAL</b>		
Engagement of Independent Institutions on implementation and Transitional guidelines	<b>Ongoing</b>	
Build Data Mapping Tool (DMTs) and template for Information Manual	<b>Complete</b>	
Train Designated RTIOs and Records Officers on DMTs and Information Manual	<b>Ongoing</b>	<b>478 out of 539 trained</b>
<b>CREATE ATI DIVISION WITHIN ISD</b>	<b>Complete</b>	
Recruitment of Assistant RTIOs through the ATI Division for the Information units created	<b>Complete</b>	
Training and posting of Assistant RTIOs to Public institutions	<b>Complete</b>	<b>90 ARTIOs have been posted to various public institutions</b>
Designation of RTIOs and Setup of RTI Units	<b>Complete</b>	
Training of Designated RTIOs	<b>Ongoing</b>	
Dry-run of RTI Requests to P.Is	<b>Phase 1 Complete/ 2<sup>nd</sup> and 3<sup>rd</sup> Phases TBD</b>	
Build a tool for the harmonized processing of RTI Request within P.Is	<b>Ongoing</b>	
<b>RTI COMMISSION</b>	<b>Complete</b>	
Appoint Commissioners at the RTI Commission	<b>Complete</b>	
Appoint top line staff at RTI Commission	<b>Ongoing</b>	
Fully Staff the RTI Offices	<b>Ongoing</b>	
Train various levels of Staff at RTI Commission	<b>Ongoing</b>	
Formal Opening of the RTI Commission Office	<b>Ongoing</b>	

<b>PUBLIC AWARENESS</b>		
Sensitization of Staff of MDAs and MMDAs	<b>Ongoing</b>	
Nationwide Public Education Campaign	<b>Ongoing</b>	
Drafting of the L. I.	<b>Ongoing</b>	
Laying of L. I. before Parliament	<b>Ongoing</b>	

## Appendix B: LIST OF PUBLIC INSTITUTIONS CAPTURED IN DATABASE

### MDAs

NO.	INSTITUTIONS
1.	OFFICE OF THE PRESIDENT (OGMS)
2.	STATE ENTERPRISE COMMISSION
3.	AFRICAN FUNDS FOR BIO-FUELS DEVELOPMENT
4.	PUBLIC SECTOR REFORM SECRETARIAT
5.	MILLENNIUM DEVELOPMENT AUTHORITY (MIDA)
6.	OFFICE OF STATE PROTOCOL
7.	COUNCIL OF STATE
8.	PRIVATE SECTOR DEVELOPMENT STRATEGY
9.	NATIONAL SECURITY COUNCIL SECRETARIAT
10.	BUREAU OF NATIONAL COMMUNICATION
11.	GHANA AIDS COMMISSION
12.	SCHOLARSHIP SECRETARIAT
13.	OFFICE OF THE ADMINISTRATOR GENERAL
14.	NATIONAL IDENTIFICATION AUTHORITY
15.	NATIONAL POPULATION COUNCIL
16.	GHANA INVESTMENT PROMOTION COUNCIL
17.	INTERNAL AUDIT AGENCY
18.	SAVANNAH ACCELERATED DEVELOPMENT AUTHORITY
19.	MICROFINANCE & SMALL LOANS
20.	COASTAL DEVELOPMENT AUTHORITY
21.	MIDDLE BELT DEVELOPMENT AUTHORITY
22.	NORTHERN DEVELOPMENT AUTHORITY
23.	REGISTRAR GENERALS DEPARTMENT
24.	MINISTRY OF FINANCE
25.	GHANA REVENUE AUTHORITY (GRA)
26.	CONTROLLER AND ACCOUNTANT GENERAL'S DEPARTMENT
27.	INSTITUTE OF ACCOUNTANCY TRAINING
28.	FINANCIAL INTELLIGENCE CENTRE
29.	SECURITIES AND EXCHANGE COMMISSION
30.	NATIONAL LOTTERY AUTHORITY (NLA)
31.	GHANA INFRASTRUCTURE INVESTMENT FUND
32.	PUBLIC PROCUREMENT AUTHORITY (PPA)
33.	BANK OF GHANA (BOG)
34.	NATIONAL PENSIONS REGULATORY AUTHORITY (NPRA)
35.	GHANA COCOA BOARD (COCOBOD)
36.	MINISTRY OF FOREIGN AFFAIRS AND REGIONAL INTEGRATION
37.	PASSPORT OFFICE
38.	OFFICE OF THE STATE PROTOCOL
39.	LEGAL AND CONSULAR
40.	ACCRA INTERNATIONAL CONFERENCE CENTRE
41.	DIASPORA AFFAIRS UNIT
42.	MINISTRY OF INFORMATION

43.	INFORMATION SERVICES DEPARTMENT
44.	GHANA NEWS AGENCY
45.	GHANA BROADCASTING CORPORATION
46.	GRAPHIC COMMUNICATIONS GROUP
47.	GHANA PUBLISHING COMPANY LIMITED
48.	NEW TIMES CORPORATION
49.	MINISTRY OF PLANNING
50.	MINISTRY OF MONITORING AND EVALUATION
51.	MINISTRY FOR REGIONAL REORGANIZATION AND DEVELOPMENT
52.	INDEPENDENT STATE INSTITUTIONS
53.	NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)
54.	ELECTORAL COMMISSION
55.	ECONOMIC AND ORGANIZED CRIME OFFICE (EOCO)
56.	SOCIAL SECURITY AND NATIONAL INSURANCE TRUST (SSNIT)
57.	NATIONAL DEVELOPMENT PLANNING COMMISSION
58.	NATIONAL MEDIA COMMISSION
59.	MINISTRY OF PARLIAMENTARY AFFAIRS
60.	PARLIAMENT OF GHANA
61.	AUDIT SERVICE
62.	PUBLIC SERVICES COMMISSION
63.	DISTRICT ASSEMBLIES COMMON FUND
64.	OFFICE OF THE HEAD OF CIVIL SERVICE
65.	MINISTRY OF FOOD AND AGRICULTURE
66.	GHANA IRRIGATION DEVELOPMENT AUTHORITY (GIDA)
67.	GRAINS AND LEGUMES DEVELOPMENT BOARD (GLDB)
68.	IRRIGATION COMPANY OF UPPER REGION (ICOUR)
69.	NATIONAL FOOD BUFFER STOCK COMPANY (NAFCO)
70.	VETERINARY COUNCIL
71.	MINISTRY OF FISHERIES AND AQUACULTURE
72.	FISHERIES COMMISSION
73.	NATIONAL PREMIX SECRETARIAT
74.	MINISTRY OF LANDS AND NATURAL RESOURCES
75.	THE WILDLIFE DIVISION
76.	TIMBER INDUSTRY DEVELOPMENT DIVISION
77.	MINERALS COMMISSION
78.	MINES DEPARTMENT
79.	GEOLOGICAL SURVEY DEPARTMENT
80.	LANDS COMMISSION
81.	SURVEY DEPARTMENTS
82.	OFFICE OF THE ADMINISTRATOR OF STOOL LANDS
83.	LANDS VALUATION BOARD
84.	LAND TITLE REGISTRY
85.	FORESTRY COMMISSION
86.	PRECIOUS MINERALS MARKETING COMPANY (PMMC)
87.	MINISTRY OF TRADE
88.	GHANA EXPORT PROMOTIONS AUTHORITY

89.	NATIONAL BOARD FOR SMALL SCALE INDUSTRIES
90.	GHANA STANDARDS AUTHORITY
91.	GRATIS FOUNDATION OF GHANA
92.	CENTRAL REGION DEVELOPMENT COMMISSION
93.	ENTERPRISES PROGRAMME
94.	GHANA TRADE FAIR COMPANY LTD.
95.	GHANA NATIONAL PROCUREMENT AGENCY LTD.
96.	GHANA FREE ZONES BOARD
97.	GHANA HEAVY EQUIPMENT LTD.
98.	GIHOC DISTILLERIES
99.	VOLTA STAR TEXTILES LTD.
100.	NORTHERN STAR TOMATO CO. LTD.
101.	AYENSU STARCH FACTORY
102.	MINISTRY OF TOURISM, CULTURE AND CREATIVE ARTS
103.	GHANA TOURISM AUTHORITY
104.	HOTEL, TOURISM AND CATERING TRAINING INSTITUTE (HOTCATT)
105.	NATIONAL COMMISSION ON CULTURE
106.	BUREAU OF GHANA LANGUAGES
107.	GHANA MUSEUMS AND MONUMENTS BOARD
108.	NATIONAL THEATRE OF GHANA
109.	KWAME NKRUMAH MEMORIAL PARK
110.	W.E.B DU BOIS CENTRE FOR PAN- AFRICAN CULTURE
111.	NATIONAL FOLKLORE BOARD
112.	GHANA TOURIST DEVELOPMENT COMPANY
113.	MINISTRY FOR ENVIRONMENT, SCIENCE AND TECHNOLOGY
114.	COUNCIL FOR SCIENTIFIC AND INDUSTRIAL RESEARCH
115.	GHANA ATOMIC ENERGY COMMISSION
116.	ENVIRONMENTAL PROTECTION AGENCY
117.	LAND USE & SPATIAL PLANNING AUTHORITY
118.	NATIONAL BIOSAFETY AUTHORITY
119.	NUCLEAR REGULATORY AUTHORITY, GHANA
120.	MINISTRY OF ENERGY
121.	GHANA NATIONAL PETROLEUM CORPORATION
122.	NATIONAL PETROLEUM AUTHORITY
123.	GHANA CYLINDER MANUFACTURING COMPANY
124.	TEMA OIL REFINERY
125.	BULK OIL STORAGE AND TRANSPORTATION
126.	GHANA OIL COMPANY
127.	ELECTRICITY COMPANY OF GHANA
128.	VOLTA RIVER AUTHORITY
129.	MINISTRY OF BUSINESS DEVELOPMENT
130.	MINISTRY OF WATER RESOURCES AND SANITATION
131.	WATER RESOURCES COMMISSION
132.	COMMUNITY WATER AND SANITATION AGENCY
133.	GHANA WATER CO. LTD.
134.	HYDROLOGICAL SERVICES DEPARTMENT

135.	MINISTRY OF WORKS AND HOUSING
136.	PUBLIC WORKS DEPARTMENT
137.	ARCHITECTURAL AND ENGINEERING SERVICES LTD.
138.	ENGINEERS COUNCIL
139.	RENT CONTROL DEPARTMENTS
140.	DEPARTMENT OF RURAL HOUSING
141.	PUBLIC SERVANT'S HOUSING LOANS SCHEME BOARD
142.	ARCHITECTS REGISTRATION COUNCIL
143.	TEMA DEVELOPMENT CORPORATION
144.	STATE HOUSING COMPANY
145.	MINISTRY OF ROADS AND HIGHWAYS
146.	GHANA HIGHWAYS AUTHORITY
147.	DEPARTMENT OF FEEDER ROADS
148.	DEPARTMENT OF URBAN ROADS
149.	MINISTRY OF COMMUNICATIONS
150.	NATIONAL COMMUNICATIONS AUTHORITY (NCA)
151.	NATIONAL INFORMATION TECHNOLOGY AGENCY (NITA)
152.	POSTAL AND COURIER SERVICE REGULATORY COMMISSION (PCSRC)
153.	GHANA-INDIA KOFI ANNAN CENTRE OF EXCELLENCE IN ICT
154.	GHANA POST COMPANY LIMITED
155.	DATA PROTECTION COMMISSION (DPC)
156.	GHANA INVESTMENT FUND FOR ELECTRONIC COMMUNICATION (GIFEC)
157.	GHANA MULTIMEDIA INCUBATOR CENTRE (GMIC)
158.	GHANA METEOROLOGICAL AGENCY (GMA)
159.	MINISTRY OF TRANSPORT
160.	GOVERNMENT TECHNICAL TRAINING CENTRE
161.	METRO MASS TRANSIT LTD.
162.	INTERCITY STC LTD.
163.	DRIVER AND VEHICLE LICENSING AUTHORITY
164.	NATIONAL ROAD SAFETY COMMISSION
165.	GHANA MARITIME AUTHORITY
166.	VOLTA LAKE TRANSPORT CO. LTD.
167.	GHANA PORTS AND HARBOURS AUTHORITY
168.	REGIONAL MARITIME UNIVERSITY
169.	GHANA SHIPPERS' AUTHORITY
170.	PSC TEMA SHIPYARD
171.	MINISTRY OF RAILWAYS DEVELOPMENT
172.	GHANA RAILWAY CO. LTD.
173.	GHANA RAILWAY DEVELOPMENT AUTHORITY
174.	MINISTRY OF AVIATION
175.	GHANA AIRPORT COMPANY
176.	GHANA CIVIL AVIATION AUTHORITY
177.	MINISTRY OF INNER CITIES AND ZONGO DEVELOPMENT
178.	MINISTRY FOR SPECIAL DEVELOPMENT INITIATIVE
179.	MINISTRY OF JUSTICE AND ATTORNEY GENERAL
180.	COUNCIL FOR LAW REPORTING

181.	LEGAL AID BOARD
182.	LAW REFORMS COMMISSION
183.	SERIOUS FRAUD OFFICE
184.	GHANA SCHOOL OF LAW
185.	MINISTRY OF DEFENCE
186.	GHANA ARMY
187.	GHANA NAVY
188.	GHANA AIR FORCE
189.	MINISTRY OF INTERIOR
190.	GHANA POLICE
191.	IMMIGRATION SERVICE
192.	GHANA PRISONS SERVICE
193.	GHANA NATIONAL FIRE SERVICE
194.	NARCOTICS CONTROL COMMISSION
195.	NADMO GHANA
196.	GHANA REFUGEES BOARD
197.	COMMISSION ON SMALL ARMS
198.	PEACE COUNCIL
199.	GAMING COMMISSION
200.	MIGRATION UNIT
201.	JUDICIAL SERVICE
202.	COMMISSION ON HUMAN RIGHTS AND ADMINISTRATIVE JUSTICE (CHRAJ)
203.	MINISTRY OF NATIONAL SECURITY
204.	BUREAU OF NATIONAL INVESTIGATIONS
205.	OFFICE OF THE SPECIAL PROSECUTOR
206.	MINISTRY OF EDUCATION
207.	THE NATIONAL BOARD FOR PROFESSIONAL AND TECHNICIAN EXAMINATIONS (NABPTEX)
208.	NATIONAL COUNCIL FOR TERTIARY EDUCATION (NCTE)
209.	GHANA LIBRARY AUTHORITY
210.	NATIONAL ACCREDITATION BOARD (NAB)
211.	STUDENTS LOAN TRUST FUND
212.	GHANA BOOK DEVELOPMENT COUNCIL (GBDC)
213.	WEST AFRICA EXAMINATION COUNCIL (WAEC)
214.	COUNCIL FOR TECHNICAL AND VOCATIONAL TRAINING (COTVET)
215.	CENTRE FOR NATIONAL DISTANCE LEARNING AND OPEN SCHOOLING (CENDLOS)
216.	GHANA ACADEMY OF ARTS AND SCIENCES
217.	GHANA NATIONAL COMMISSION FOR UNESCO
218.	NATIONAL TEACHING COUNCIL (NTC)
219.	MINISTRY OF CHIEFTAINCY AND RELIGIOUS AFFAIRS
220.	MINISTRY OF YOUTH AND SPORTS
221.	NATIONAL SPORTS AUTHORITY
222.	NATIONAL YOUTH AUTHORITY
223.	NATIONAL SPORTS COLLEGE
224.	MINISTRY OF HEALTH

225.	GHANA HEALTH SERVICE
226.	NATIONAL HEALTH INSURANCE AUTHORITY
227.	ALLIED HEALTH PROFESSIONS COUNCIL
228.	CHRISTIAN HEALTH ASSOCIATION
229.	CENTRE FOR SCIENTIFIC RESEARCH INTO PLANT MEDICINE
230.	NATIONAL BLOOD SERVICE
231.	NATIONAL AMBULANCE SERVICE
232.	GHANA COLLEGE OF SURGEONS AND PHYSICIANS
233.	MENTAL HEALTH AUTHORITY
234.	KORLE-BU TEACHING HOSPITAL
235.	TAMALE TEACHING HOSPITAL
236.	KOMFO ANOKYE TEACHING HOSPITAL
237.	GHANA REGISTERED NURSES AND MIDWIVES
238.	PHARMACY COUNCIL GHANA
239.	MINISTRY OF EMPLOYMENT AND LABOUR RELATIONS
240.	DEPARTMENT OF CO-OPERATIVES
241.	DEPARTMENT OF FACTORIES INSPECTORATE
242.	FAIR WAGES AND SALARIES COMMISSION
243.	GHANA CO-OPERATIVES COUNCIL
244.	YOUTH EMPLOYMENT AGENCY
245.	LABOUR DEPARTMENT
246.	NATIONAL LABOUR COMMISSION
247.	GHANA CO-OPERATIVE COLLEGE
248.	INTEGRATED COMMUNITY CENTRES FOR EMPLOYABLE SKILLS
249.	MANAGEMENT, DEVELOPMENT AND PRODUCTIVITY INSTITUTE
250.	NATIONAL VOCATIONAL TRAINING INSTITUTE
251.	OPPORTUNITIES INDUSTRIALIZATION CENTRE – GHANA
252.	NATIONAL TRIPARTITE COMMITTEE
253.	MINISTRY OF GENDER, CHILDREN AND SOCIAL PROTECTION DEPARTMENTS
254.	DEPARTMENT OF GENDER
255.	DEPARTMENT OF SOCIAL DEVELOPMENT
256.	DEPARTMENT OF CHILDREN
257.	AGENCIES AND SECRETARIAT
258.	HUMAN TRAFFICKING SECRETARIAT
259.	DOMESTIC VIOLENCE SECRETARIAT
260.	NATIONAL HOUSEHOLD REGISTRY - TARGETING UNIT
261.	NATIONAL COUNCIL FOR PERSONS WITH DISABILITY
262.	GHANA SCHOOL FEEDING PROGRAMME
263.	LIVELIHOOD EMPOWERMENT AGAINST POVERTY (LEAP)



**MMDAs**

<b>NO.</b>	<b>MMDAs</b>
1.	ABLEKUMA CENTRAL MUNICIPAL ASSEMBLY
2.	ABLEKUMA NORTH MUNICIPAL ASSEMBLY
3.	ABLEKUMA WEST MUNICIPAL ASSEMBLY
4.	ACCRA METROPOLITAN ASSEMBLY
5.	ADA EAST DISTRICT ASSEMBLY
6.	ADA WEST DISTRICT ASSEMBLY
7.	ADENTA MUNICIPAL ASSEMBLY
8.	ASHAIMAN MUNICIPAL ASSEMBLY
9.	AYAWASO CENTRAL MUNICIPAL ASSEMBLY
10.	AYAWASO EAST MUNICIPAL ASSEMBLY
11.	AYAWASO NORTH MUNICIPAL ASSEMBLY
12.	AYAWASO WEST MUNICIPAL ASSEMBLY
13.	GA CENTRAL MUNICIPAL ASSEMBLY
14.	GA EAST MUNICIPAL ASSEMBLY
15.	GA NORTH MUNICIPAL ASSEMBLY
16.	GA SOUTH MUNICIPAL ASSEMBLY
17.	GA WEST MUNICIPAL ASSEMBLY
18.	GREATER ACCRA REGIONAL CO-ORDINATING COUNCIL
19.	KORLE KLOTTEY MUNICIPAL ASSEMBLY
20.	KPONE-KATAMANSO MUNICIPAL ASSEMBLY
21.	KROWOR MUNICIPAL ASSEMBLY
22.	LA DADE-KOTOPON MUNICIPAL ASSEMBLY
23.	LA NKWANTANANG MUNICIPAL ASSEMBLY
24.	LEDZOKUKU MUNICIPAL ASSEMBLY
25.	NINGO PRAMPAM DISTRICT ASSEMBLY
26.	OKAIKWEI NORTH MUNICIPAL ASSEMBLY
27.	SHAI-OSUDOKU DISTRICT ASSEMBLY
28.	TEMA METROPOLITAN ASSEMBLY
29.	TEMA WEST MUNICIPAL ASSEMBLY
30.	WEIJA-GBAWE MUNICIPAL ASSEMBLY
31.	AHAFO REGIONAL COORDINATING COUNCIL
32.	ASUTIFI SOUTH DISTRICT ASSEMBLY
33.	ASUTIFI NORTH DISTRICT ASSEMBLY
34.	ASUANFO NORTH DISTRICT ASSEMBLY
35.	ASUNAFO SOUTH DISTRICT ASSEMBLY
36.	TANO NORTH DISTRICT ASSEMBLY
37.	TANO SOUTH DISTRICT ASSEMBLY
38.	ATEBUBU-AMANTIN MUNICIPAL
39.	KINTAMPO NORTH MUNICIPAL
40.	KINTAMPO SOUTH
41.	NKORANZA NORTH
42.	NKORANZA SOUTH MUNICIPAL ASSEMBLY
43.	PRU EAST

44.	PRU WEST
45.	SENE EAST
46.	SENE WEST
47.	TECHIMAN MUNICIPAL
48.	TECHIMAN NORTH
49.	BONO EAST RCC
50.	CAPE COAST METROLITAN ASSEMBLY
51.	CENTRAL REGIONAL COORDINATING COUNCIL
52.	ASSIN NORTH DISTRICT ASSEMBLY
53.	UPPER DENKYIRA WEST D/A
54.	AGONA EAST D/A
55.	TWIFO HEMANG LOWER DENKYIRA D/A
56.	AWUTU SENYA- D/A
57.	ASSIN SOUTH D/A NSUAEM KYEKYEWERE
58.	AGONA WEST M/A
59.	MFANTSEMAN M/A
60.	ABURA ASEBU KWAMANKESE D/A
61.	AJUMAKO ENYAN ESSIAM D/A
62.	ASSIN FOSU M/A
63.	GOMOA WEST D/A
64.	AWUTU SENYA EAST M/A
65.	UPPER DENKYIRA EAST M/A
66.	GOMA EAST D/A
67.	ASIKUMA ODBEN BRAKWA D/A
68.	KOMENDA EDINA EGUAFO M/A
69.	TWIFO ATTI MORKWA D/A
70.	EKUMFI D/A
71.	GOMOA CENTRAL D/A
72.	EFUTU MUNICIPAL ASSEMBLY
73.	EASTERN REGIONAL COORDINATING COUNCIL
74.	UPPER WEST AKIM D/A
75.	OKERE D/A
76.	ACHIASE D/A
77.	FANTEAKWA NORTH D/A
78.	BIRIM NORTH D/A
79.	NEW JUABEN SOUTH M/A
80.	UPPER MANYA KROBO D/A
81.	ASENE MANSO AKROSO D/A
82.	KWAHU EAST D/A
83.	LOWER MANYA KROBO M/A
84.	ABUAKWA NORTH M/A
85.	AKUAPEM NORTH M/A
86.	FANTEAKWA SOUTH D/A
87.	NSAWAM ADOAGYIRI M/A
88.	YILO KROBO M/A
89.	ATIWA WEST D/A

90.	AKUAPEM SOUTH D/A
91.	ATIWA EAST D/A
92.	KWAHU SOUTH D/A
93.	ASUOGYAMAN D/A
94.	AYENSUANO D/A
95.	KWAHU AFRAM PLAINS SOUTH D/A
96.	SUHUM M/A
97.	ABUAKWA SOUTH M/A
98.	KWAHU WEST M/A
99.	AKYEMANSA D/A
100.	BIRIM CENTRAL M/A
101.	WEST AKIM M/A
102.	NEW JUABEN NORTH M/A
103.	BIRIM SOUTH D/A
104.	DENKYEMBOUR D/A
105.	KWAHU AFRAM PLAINS NORTH D/A
106.	KWAEBIBIREM M/A
107.	ASHANTI REGIONAL COORDINATING COUNCIL
108.	KUMASI METROPOLITAN ASSEMBLY
109.	ADANSI ASOKWA D/A
110.	ADANSI NORTH D/A
111.	ADANSI SOUTH D/A
112.	AFIGYA KWABRE NORTH D/A
113.	AFIGYA KWABRE SOUTH D/A
114.	AHAFO ANO NORTH M/A
115.	AHAFO ANO SOUTH EAST D/A
116.	AHAFO ANO SOUTH WEST D/A
117.	AKROFUOM D/A
118.	AMANSIE CENTRAL D/A
119.	AMANSIE SOUTH D/A
120.	AMANSIE WEST D/A
121.	ASANTE AKIM CENTRAL M/A
122.	ASANTE AKIM NORTH D/A
123.	ASANTE AKIM SOUTH M/A
124.	ASOKORE MAMPONG M/A
125.	ASOKWA M/A
126.	ATWIMA KWANWOMA D/A
127.	ATWIMA MPONUA D/A
128.	ATWIMA NWABIAGYA M/A
129.	ATWIMA NWABIAGYA NORTH D/A
130.	BEKWAI M/A
131.	BOSOME FREHO D/A
132.	BOSOMTWE D/A
133.	EJISU M/A
134.	EJURA SEKYERE-DUMASE M/A
135.	JUABEN M/A

136.	KWABRE EAST M/A
137.	KWADASO M/A
138.	MAMPONG M/A
139.	OBUASI EAST D/A
140.	OBUASI M/A
141.	OFFINSO M/A
142.	OFFINSO NORTH D/A
143.	OFORIKROM M/A
144.	OLD TAFO M/A
145.	SEKYERE AFRAM PLAINS D/A
146.	SEKYERE CENTRAL D/A
147.	SEKYERE EAST D/A
148.	SEKYERE SOUTH D/A
149.	SEKYERE-KUMAWU D/A
150.	SUAME M/A
151.	TATALE-SANGULI
152.	SABOBA
153.	KUMBUNGU
154.	SAGNARIGU
155.	TOLON
156.	KARAGA
157.	NANTON
158.	MION
159.	ZABZUGU
160.	TAMALE METRO
161.	SAVELUGU
162.	GUSHIEGU
163.	KPANDAI
164.	NANUMBA SOUTH
165.	NANUMBA NORTH
166.	NORTHERN RCC
167.	YENDI
168.	CHEREPONI DISTRICT ASSEMBLY
169.	WEST MAMPRUSI M/A
170.	BANKPURUGU-NAKPANDURI D/A
171.	MAMPRUGU-MOAGBURI D/A
172.	EAST MAMPRUSI M/A
173.	NORTH EAST RCC
174.	WA M/A
175.	DAFFIAME, BUSSIE/ISSA D/A
176.	SISSALA EAST M/A
177.	LAMBUSSIE D/A
178.	NADOWLI/KALEO D/A
179.	SISSALA WEST D/A
180.	UPPER WEST RCC
181.	WA EAST DISTRICT ASSEMBLY

182.	JIRAPA MUNICIPAL ASSEMBLY
183.	WA WEST DISTRICT ASSEMBLY
184.	LAWRA MUNICIPAL
185.	NANDOM DISTRICT ASSEMBLY
186.	AKATSI NORTH D/A
187.	AGORTIME-ZIOPE D/A
188.	AFADJATO SOUTH D/A
189.	NORTH TONGU D/A
190.	KETU NORTH M/A
191.	CENTRAL TONGU D/A
192.	NORTH DAYI D/A
193.	ADAKLU D/A
194.	KETU SOUTH M/A
195.	KPANDO M/A
196.	KETA M/A
197.	VOLTA RCC
198.	HOHOE MUNICIPAL ASSEMBLY
199.	SOUTH TONGU DISTRICT ASSEMBLY
200.	HO WEST DISTRICT ASSEMBLY
201.	HO MUNICIPAL ASSEMBLY
202.	SOUTH DAYI DISTRICT ASSEMBLY
203.	ANLOGA DISTRICT ASSEMBLY
204.	AKATSI SOUTH
205.	OTI REGIONAL COORDINATING COUNCIL
206.	NKWANTA NORTH DISTRICT ASSEMBLY
207.	KRACHI NCHUMURU DISTRICT ASSEMBLY
208.	NKWANTA SOUTH MUNICIPAL ASSEMBLY
209.	KADJEBI DISTRICT ASSEMBLY
210.	JASIKAN DISTRICT ASSEMBLY
211.	BIAKOYE DISTRICT ASSEMBLY
212.	KRACHI EAST MUNICIPAL ASSEMBLY
213.	SAVANNAH RCC
214.	NORTH GONJA DISTRICT ASSEMBLY
215.	WEST GONJA MUNICIPAL ASSEMBLY
216.	SAWLA-TUNA-KALBA MUNICIPAL
217.	CENTRAL GONJA DISTRICT ASSEMBLY
218.	EAST GONJA MUNICIPAL ASSEMBLY
219.	NORTH EAST GONJA DISTRICT
220.	BOLE
221.	BAWKU MUNICIPAL
222.	BAWKU WEST
223.	BINDURI
224.	BOLGATANGA EAST
225.	BOLGATANGA MUNICIPAL
226.	BONGO
227.	BUILSA NORTH MUNICIPAL

228.	BUILSA SOUTH
229.	GARU
230.	KASSENA NANKANA MUNICIPAL
231.	KASSENA NANKANA WEST
232.	NABDAM
233.	PUSIGA
234.	TALENSI
235.	TEMPANE
236.	UPPER EAST RCC
237.	WESTERN NORTH REGIONAL COORDINATING COUNCIL
238.	SEFWI WIAWSO MUN. ASSEMBLY
239.	BIBIANI - A-BEKWAI MUNICIPAL ASSEMBLY
240.	AOWIN MUNICIPAL ASSEMBLY
241.	BIA WEST DISTRICT ASSEMBLY
242.	BIA EAST DISTRICT ASSEMBLY
243.	SUAMAN DISTRICT ASSEMBLY
244.	BODI DISTRICT ASSEMBLY
245.	JUABOSO DISTRICT ASSEMBLY
246.	SEFWI AKONTOMBRA DIST. ASSEMBLY
247.	BEREKUM EAST MUNICIPAL
248.	BEREKUM WEST
249.	BANDA
250.	DORMAA CENTRAL MUNICIPAL
251.	DORMAA EAST
252.	DORMAA WEST
253.	JAMAN NORTH
254.	JAMAN SOUTH MUNICIPAL
255.	SUNYANI MUNICIPAL
256.	SUNYANI WEST
257.	TAIN
258.	WENCHI MUNICIPAL
259.	BONO RCC
260.	WESTERN REGIONAL COORDINATING COUNCIL
261.	AHANTA WEST MUNICIPAL
262.	EFFIA-KWESIMINTSIM MUNICIPAL
263.	ELLEMBELLE
264.	JOMORO MUNICIPAL
265.	MPOHOR
266.	NZEMA EAST MUNICIPAL
267.	PRESTEA-HUNI VALLEY MUNICIPAL
268.	SEKONDI MUNICIPAL
269.	TAKORADI MUNICIPAL
270.	ESSIKADO MUNICIPAL
271.	SHAMA
272.	TARKWA NSUAEM MUNICIPAL
273.	WASSA AMENFI CENTRAL

274.	WASSA AMENFI EAST MUNICIPAL
275.	WASSA AMENFI WEST MUNICIPAL
276.	WASSA EAST

**Appendix C: RTI STANDARD APPLICATION FORM**

**APPLICATION FOR ACCESS TO  
INFORMATION UNDER THE RIGHT TO INFORMATION ACT, 2019 (ACT 989)**



<b>1.</b>	Name of Applicant:			
<b>2.</b>	Date:			
<b>3.</b>	Institution:			
<b>4.</b>	Date of Birth:	DD:	MM:	YYYY:
<b>5.</b>	Type of Applicant:	Individual <input type="checkbox"/> Organization/Institution <input type="checkbox"/>		
<b>6.</b>	TIN Number:			
<b>7.</b>	If Represented, Name of Person Being Represented			
<b>7a.</b>	Capacity of Representative:			
<b>8.</b>	Type of Identification:	<input type="checkbox"/> National ID Card <input type="checkbox"/> Passport <input type="checkbox"/> Voter's ID <input type="checkbox"/> Driver's License		
<b>8a.</b>	ID Number:			




<p><b>9.</b></p>	<p>Description of the Information being sought (specify the type and class of information including cover dates):</p>	
<p><b>10.</b></p>	<p>Manner of Access:</p>	<p><input type="checkbox"/> Inspection of Information</p> <p><input type="checkbox"/> Copy of Information</p> <p><input type="checkbox"/> Viewing / Listen</p> <p><input type="checkbox"/> Written Transcript</p> <p><input type="checkbox"/> Translated (specify language): <input type="text"/></p>
<p><b>10a.</b></p>	<p>Form of Access:</p>	<p><input type="checkbox"/> Hard copy      <input type="checkbox"/> Electronic copy      <input type="checkbox"/> Braille</p>
<p><b>11.</b></p>	<p>Contact Details</p>	<p><input type="checkbox"/> Email Address: <input type="text"/></p> <p><input type="checkbox"/> Postal Address <input type="text"/></p> <p><input type="checkbox"/> Digital Address: <input type="text"/> <input type="text"/> <input type="text"/></p> <p><input type="checkbox"/> Telephone: <input type="text"/></p>

12.	Applicant's signature/thumbprint:	
13.	Signature of Witness (where applicable)  "This request was read to the applicant in the language the applicant understands and the applicant appeared to have understood the content of the request."	
<b>NOTICE</b> <span style="margin-left: 300px;"><b>OF</b></span> <span style="float: right;"><b>DECISION</b></span> <b>(Official Use Only)</b>		
14.	<b>FOR OFFICE USE:</b>  Received By:  _____  (Information Officer)	Date Submitted: _____
<b>15. DECISION:</b>		
15a.	<input type="checkbox"/> Access Granted  <input type="checkbox"/> Partial Access Granted  <b>Reason for Partial Access:</b>	
15b.	<input type="checkbox"/> Application Transferred  Date of Transfer: _____  Institution: _____	

<p><b>15c.</b></p>	<p><input type="checkbox"/>Deferred Access</p> <p><b>Reason for Deferment</b></p> <p><input type="checkbox"/>Information will be published within 90 days</p> <p><input type="checkbox"/>Information is yet to be submitted</p> <p>Duration of Deferment: _____</p>
<p><b>15d.</b></p>	<p><input type="checkbox"/>Access Denied</p> <p><b>Reasons for Denial:</b></p> <p><input type="checkbox"/>Information for the President or the Vice- President (s.5, Act 989)</p> <p><input type="checkbox"/>Information Relating to Cabinet (s.6, Act 989)</p> <p><input type="checkbox"/>Information Relating to Law Enforcement &amp; Public Safety (s.7, Act 989)</p> <p><input type="checkbox"/>Information Affecting International Relations (s.8, Act 989)</p> <p><input type="checkbox"/>Information that Affects the Security of the State (s.9, Act 989)</p> <p><input type="checkbox"/>Economic and Any Other Interests (s.10, Act 989)</p> <p><input type="checkbox"/>Economic Information of Third Parties (s.11, Act 989)</p> <p><input type="checkbox"/>Information Relating to Tax (s.12, Act 989)</p> <p><input type="checkbox"/>Internal Working Information of Public Institution (s.13, Act 989)</p> <p><input type="checkbox"/>Parliamentary Privilege, Fair Trial, Contempt of Court (s.14, Act 989)</p> <p><input type="checkbox"/>Privileged Information (s.15, Act 989)</p>

	<input type="checkbox"/> Disclosure of Personal Matters (s.16, Act 989) <input type="checkbox"/> Non – existent Information (s.24, Act 989) <input type="checkbox"/> Application is manifestly frivolous or vexatious (s.27, Act 989)
<b>16.</b>	Signed: _____ Date of Notice: _____  Name: _____  Information Officer

	
<b>Acknowledgement</b>	
This is to acknowledge that your request for information was received: Date: _____ Time: _____  Institution of receipt: _____ Name of recipient: _____ [Official Stamp] Designation: _____ To receive notice of the decision on your request kindly visit:  Place: _____ Date: _____ Time: _____	

**Appendix D: LETTER TO HEADS OF PUBLIC INSTITUTIONS FOR  
ESTABLISHMENT OF INFORMATION UNITS**

In case of reply the **number** and **Date** of this letter should be *quoted*

Tel No: + 233-(0)302909609

My Ref. No: MA23/94/01  
Your Ref. No:



Republic of Ghana

MINISTRY OF INFORMATION  
P.O.BOX M41  
ACCRA

Email: Info.moi@moi.gov.gh

26<sup>th</sup> February, 2020

**TRANSITION PROCEDURE FOR THE IMPLEMENTATION OF THE RIGHT TO INFORMATION ACT, 2019 (ACT 989)**

Please accept the compliments of the Ministry.

As you are aware, the Right to Information Act has been in full operation since 2<sup>nd</sup> January, 2020.

At the Chief Directors' meeting of 27<sup>th</sup> December 2019, it was agreed that materials to aid your implementation in this area would be forwarded to you.

These materials comprise:

1. Transitional arrangements
2. Sample application and decision forms

You are kindly requested to designate with immediate effect an officer not below the rank of Assistant Director I as **Information Officer** and a records officer and to forward their contact details to the Ministry.

The RTI implementation secretariat at the Ministry of Information is available to assist you with any bottlenecks in these early stages of implementation. Contact details of the secretariat are included in the dossier.

We also encourage you in the implementation of the transitional procedures to consult all relevant persons within the institution to ensure timely and accurate responses to requests for information.

I count on your kind cooperation.

Thank you.

Handwritten signature of Mamle Andrews in cursive script.

MAMLE ANDREWS (MRS)  
CHIEF DIRECTOR

For: MINISTER

ALL CHIEF DIRECTORS

*In case of reply the **number** and  
**date** of this letter should be **quoted***



MINISTRY OF INFORMATION  
P. O. BOX M 41  
ACCRA

Tel No: +233-(0)30-2227201

Republic of Ghana

My Ref. No: NA23/94/01  
Your Ref. No:

29<sup>th</sup> January 2020

**THE HEAD OF SERVICE  
OFFICE OF THE HEAD OF LOCAL GOVERNMENT SERVICE  
ACCRA**

Dear Sir,

**TRANSITION PROCEDURE FOR THE IMPLEMENTATION OF THE RIGHT TO  
INFORMATION ACT, 2019 (ACT 989)**

As discussed at the previous meeting with the Information Minister on ensuring compliance within the Local Government Service and all MMDAs on the RTI Act, we have attached materials (to be distributed equally) to aid implementation within your Office and all MMDAs.

The materials comprise;

1. Transitional arrangements
2. Application and decision forms

To ensure the smooth operation of the Arrangements, kindly request all MMDCES to designate with immediate effect an officer not below the rank of Assistant Director I as an **RTI Officer** within their respective jurisdictions and to ensure that the front desk personnel of their institutions are also informed of the RTI procedures existing within their Assemblies .

The RTI Implementation Secretariat at the Ministry of Information is available to assist the Local Government Service and all MMDAs with any bottlenecks in these early stages of implementation. Contact details of the Secretariat are included in the dossier.

We also encourage you in the implementation of the Transitional procedures to consult all relevant persons within the institution to ensure timely and accurate responses to requests for information.

I count on your kind cooperation.

Thank you.

**MAMLE ANDREWS (MRS)  
CHIEF DIRECTOR**

CC: THE MINISTER  
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT



## **RIGHT TO INFORMATION**

### **TRANSITIONAL ARRANGEMENT FOR PROCESSING REQUESTS FOR ACCESS TO INFORMATION**



## INTRODUCTION

The Transitional Arrangements will run for a duration of four (4) months from January 2, 2020. The arrangements are modelled around **sections 5- 17, 19, & 23 – 25 of Act 989.**

The arrangements are designed to assist public institutions to implement **ACT 989** gradually from the beginning of the year, until such a time that internal systems and processes within the said institutions are fully calibrated to deliver RTI obligations to all persons.

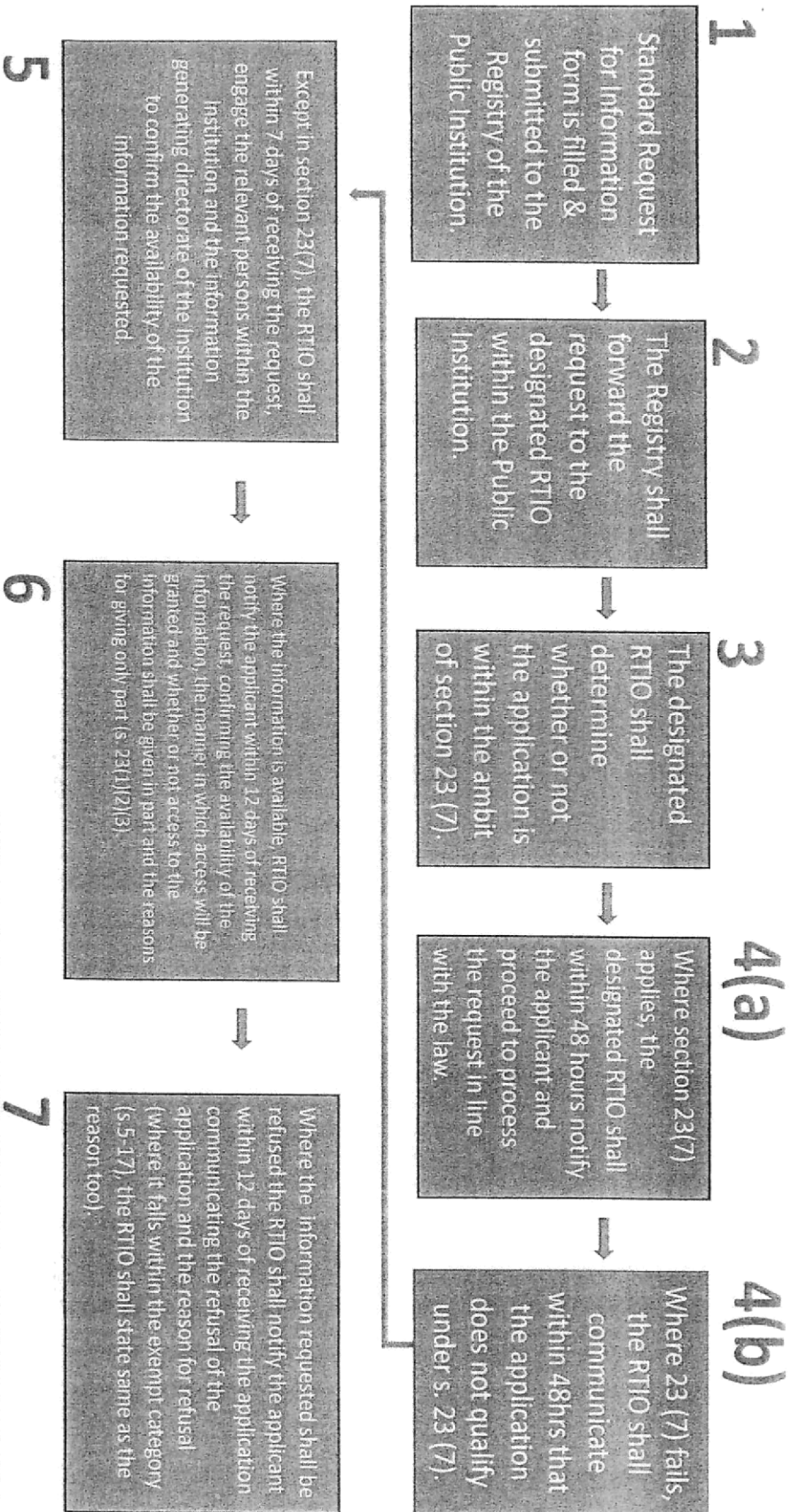
The arrangements comprise:

1. The designation of an Information Officer
2. Establishment of protocols for the receipt of information requests
3. Processes for decision making and communication of decisions
4. Processes for granting access to information

In Ministries, Chief Directors have been sensitized on the steps to be undertaken to roll out the transitional provisions.

Chief Directors have further been oriented on processes required to ensure that departments and agencies are fully onboarded with the transition provisions.

# Transitional Procedure



**The Transitional Procedure is as follows;**

- An applicant shall fill a standard Request for Information form (which has been developed to conform with the procedures set out in **s. 18 of Act 989**). The Applicant may attach further particulars in a letter.
- The form shall be submitted to the Registry of the Public Institution.
- The Registry shall receive the application for access to information and after recording receipt, forward the request to the designated RTI Officer within the Institution.
- The designated RTI Officer shall upon receipt of the application make a determination as to whether or not the application is one that safeguards the life or liberty of a person within the ambit of **section 23 (7)**.
- Where the application falls within the ambit the **section 23(7)**, the designated RTI Officer shall within 48 hours make a determination on whether or not to grant access to the applicant under **s.23(7) of Act 989** and notify the applicant of the decision in writing.
- However, where the application does not fall within the ambit of **section 23(7) of Act 989**, the RTIO shall within forty -eight (48) hours, serve notice to the applicant of the non- compliance with s. 23(7) and a date for providing notice on whether or not access will be granted.
- The RTI Officer shall within 7 days of receiving the request, engage the relevant persons within the Institution and the information generating directorate of the Institution to confirm the availability of the information requested.
- Where the information requested is available, the designated RTI Officer shall notify the applicant within 12 days of receiving the request, confirming the availability of the information, the manner in which access will be granted and whether or not access to the information shall be given in part and the reasons for giving only part (s. 23(1)(2)(3)).
- Where the information requested shall be refused the RTIO shall notify the applicant within 12 days of receiving the application communicating the refusal of the application and the reason for refusal (where it falls

within the exempt category (s.5-17), the RTIO shall state same as the reason).

## **RTI SECRETARIAT INFORMATION**

### **Address:**

RTI Secretariat,  
Ministry of Information  
GA-076-8230  
Information Drive, Adabraka, Accra

### **Contact:**

**+233 32 249 7993**

**+233 32 349 8016**

## Appendix E: LIST OF PUBLIC INSTITUTIONS TRAINED

### MDAs TRAINED

1. ACCRA INTERNATIONAL CONFERENCE CENTRE
2. ARCHITECTS REGISTRATION COUNCIL
3. ARCHITECTURAL AND ENGINEERING SERVICES LTD.
4. BANK OF GHANA (BOG)
5. BUI DAM AUTHORITY
6. BULK OIL STORAGE AND TRANSPORTATION
7. BUREAU OF GHANA LANGUAGES
8. CENTRAL REGION DEVELOPMENT COMMISSION
9. CENTRE FOR NATIONAL DISTANCE LEARNING AND OPEN SCHOOLING
10. CENTRE FOR SCIENTIFIC RESEARCH INTO PLANT MEDICINE
11. CHRISTIAN HEALTH ASSOCIATION
12. COASTAL DEVELOPMENT AUTHORITY
13. COCOBOD
14. COMMISSION ON HUMAN RIGHTS AND ADMINISTRATIVE JUSTICE (CHRAJ)
15. COMMUNITY WATER AND SANITATION AGENCY
16. CONTROLLER AND ACCOUNTANT GENERAL'S DEPARTMENT
17. COUNCIL FOR LAW REPORTING
18. COUNCIL FOR SCIENTIFIC AND INDUSTRIAL RESEARCH
19. COUNCIL FOR TECHNICAL AND VOCATIONAL TRAINING (COTVET)
20. DATA PROTECTION COMMISSION
21. DEPARTMENT OF CHILDREN
22. DEPARTMENT OF CO-OPERATIVES
23. DEPARTMENT OF FACTORIES INSPECTORATE
24. DEPARTMENT OF FEEDER ROADS
25. DEPARTMENT OF GENDER
26. DEPARTMENT OF RURAL HOUSING
27. DEPARTMENT OF SOCIAL DEVELOPMENT
28. DEPARTMENT OF URBAN ROADS
29. DOMESTIC VIOLENCE SECRETARIAT
30. DRIVER AND VEHICLE LICENSING AUTHORITY
31. ECONOMIC AND ORGANIZED CRIME OFFICE (EOCO)
32. ELECTORAL COMMISSION
33. ELECTRICITY COMPANY OF GHANA
34. ENGINEERING COUNCIL
35. ENVIRONMENTAL PROTECTION AUTHORITY
36. FAIR WAGES AND SALARIES COMMISSION
37. FINANCIAL INTELLIGENCE CENTRE
38. FISHERIES COMMISSION
39. FOOD AND DRUGS AUTHORITY
40. FORESTRY COMMISSION OF GHANA
41. GAMING COMMISSION OF GHANA
42. GES COUNCIL
43. GHANA ACADEMY OF ARTS AND SCIENCES

44. GHANA AIDS COMMISSION
45. GHANA AIR FORCES
46. GHANA AIRPORT COMPANY LTD.
47. GHANA ARMED FORCES
48. GHANA ARMED FORCES (HEADQUARTERS)
49. GHANA ATOMIC ENERGY COMMISSION
50. GHANA AUDIT SERVICE
51. GHANA BOOK DEVELOPMENT COUNCIL (GBDC)
52. GHANA BROADCASTING CORPORATION
53. GHANA CIVIL AVIATION AUTHORITY
54. GHANA COLLEGE OF SURGEONS AND PHYSICIANS
55. GHANA COMMODITY EXCHANGE
56. GHANA COOPERATIVE COUNCIL
57. GHANA CO-OPERATIVE COUNCIL
58. GHANA EDUCATION SERVICE
59. GHANA EXPORT PROMOTION AUTHORITY
60. GHANA FREE ZONES AUTHORITY
61. GHANA GAS COMPANY LTD
62. GHANA GEOLOGICAL SURVEY AUTHORITY
63. GHANA HEALTH SERVICES
64. GHANA HEAVY EQUIPMENT LIMITED
65. GHANA HIGHWAYS AUTHORITY
66. GHANA IMMIGRATION SERVICE
67. GHANA INDIA KOFI ANNAN CENTRE OF EXCELLENCE IN ICT
68. GHANA INTEGRATED ALUMINIUM DEVELOPMENT CORPORATION
69. GHANA INVESTMENT FUND FOR ELECTRONIC COMMUNICATION
70. GHANA IRRIGATION DEVELOPMENT AUTHORITY (GIDA)
71. GHANA LIBRARY AUTHORITY
72. GHANA MARITIME AUTHORITY
73. GHANA METEOROLOGICAL SERVICE
74. GHANA MULTIMEDIA INCUBATOR CENTRE
75. GHANA MUSEUMS AND MONUMENTS BOARD
76. GHANA NATIONAL COMMISSION FOR UNESCO
77. GHANA NATIONAL FIRE SERVICE
78. GHANA NATIONAL PETROLEUM CORPORATION
79. GHANA NAVY
80. GHANA NEWS AGENCY
81. GHANA POLICE SERVICE
82. GHANA PORTS AND HARBOUR AUTHORITY
83. GHANA POST
84. GHANA PRISONS SERVICE
85. GHANA PUBLISHING COMPANY LTD
86. GHANA RAILWAY CO. LTD.
87. GHANA RAILWAY DEVELOPMENT AUTHORITY
88. GHANA REFUGEE BOARD
89. GHANA REGISTERED NURSES AND MIDWIVES

90. GHANA REVENUE AUTHORITY (GRA)
91. GHANA SCHOOL FEEDING PROGRAMME
92. GHANA SCHOOL OF LAW
93. GHANA SHIPPERS' AUTHORITY
94. GHANA STANDARDS AUTHORITY
95. GHANA TOURISM AUTHORITY (GTA)
96. GHANA TOURIST DEVELOPMENT COMPANY
97. GHANA TRADE FAIR COMPANY LTD
98. GHANA WATER CO. LTD.
99. GOVERNMENT TECHNICAL TRAINING CENTRE
100. GRAINS AND LEGUMES DEVELOPMENT BOARD (GLDB)
101. GRAPHIC COMMUNICATION GROUP
102. GRATIS FOUNDATION OF GHANA
103. HOTEL, TOURISM AND CATERING TRAINING INSTITUTE (HOTCATT)
104. HUMAN TRAFFICKING SECRETARIAT
105. HYDROLOGICAL SERVICES DEPARTMENT
106. INFORMATION SERVICES DEPARTMENT
107. INSTITUTE OF ACCOUNTANCY TRAINING
108. INTEGRATED COMMUNITY CENTRES FOR EMPLOYABLE SKILLS
109. INTERCITY STC
110. IRRIGATION COMPANY OF UPPER REGION (ICOUR)
111. JUDICIAL SERVICE
112. KORLE-BU TEACHING HOSPITAL
113. KWAME NKRUMAH MEMORIAL PARK
114. LABOUR DEPARTMENT
115. LAND USE AND SPATIAL PLANNING AUTHORITY
116. LANDS COMMISSION
117. LAW REFORM COMMISSION
118. LEGAL AID COMMISSION
119. LIVELIHOOD EMPOWERMENT AGAINST POVERTY (LEAP)
120. MANAGEMENT, DEVELOPMENT AND PRODUCTIVITY INSTITUTE
121. METRO MASS TRANSIT LTD
122. MICROFINANCE & SMALL LOANS
123. MIDDLE BELT DEVELOPMENT AUTHORITY
124. MILLENNIUM DEVELOPMENT AUTHORITY (MIDA)
125. MINERALS COMMISSION/MINES DEPARTMENT
126. MINISTRY INNER-CITY AND ZONGO DEVELOPMENT
127. MINISTRY OF AVIATION
128. MINISTRY OF BUSINESS DEVELOPMENT
129. MINISTRY OF BUSINESS DEVELOPMENT
130. MINISTRY OF CHIEFTAINCY AND RELIGIOUS AFFAIRS
131. MINISTRY OF COMMUNICATION
132. MINISTRY OF DEFENCE
133. MINISTRY OF EDUCATION
134. MINISTRY OF EMPLOYMENT AND LABOUR RELATIONS
135. MINISTRY OF ENERGY

136. MINISTRY OF ENVIRONMENT, SCIENCE, TECHNOLOGY AND INNOVATION
137. MINISTRY OF FINANCE
138. MINISTRY OF FISHERIES AND AQUACULTURE
139. MINISTRY OF FOOD AND AGRICULTURE
140. MINISTRY OF FOREIGN AFFAIRS & REGIONAL INTEGRATION
141. MINISTRY OF GENDER CHILDREN AND SOCIAL PROTECTION
142. MINISTRY OF HEALTH
143. MINISTRY OF INFORMATION
144. MINISTRY OF INTERIOR
145. MINISTRY OF JUSTICE AND ATTORNEY GENERAL
146. MINISTRY OF LANDS AND NATURAL RESOURCES
147. MINISTRY OF LOCAL GOVERNMENT
148. MINISTRY OF MONITORING AND EVALUATION
149. MINISTRY OF NATIONAL SECURITY
150. MINISTRY OF PARLIAMENTARY AFFAIRS
151. MINISTRY OF PLANNING
152. MINISTRY OF RAILWAYS DEVELOPMENT
153. MINISTRY OF REGIONAL REORGANIZATION AND DEVELOPMENT
154. MINISTRY OF ROADS AND HIGHWAYS
155. MINISTRY OF SANITATION AND WATER RESOURCES
156. MINISTRY OF SPECIAL DEVELOPMENT INITIATIVE
157. MINISTRY OF TOURISM, ART AND CULTURE
158. MINISTRY OF TRADE AND INDUSTRY
159. MINISTRY OF TRANSPORT
160. MINISTRY OF WORKS AND HOUSING
161. MINISTRY OF YOUTH AND SPORTS
162. NARCOTICS CONTROL BOARD
163. NATIONAL ACCREDITATION BOARD (NAB)
164. NATIONAL AMBULANCE SERVICE
165. NATIONAL BIOSAFETY AUTHORITY
166. NATIONAL BLOOD SERVICE
167. NATIONAL BOARD OF SMALL-SCALE INDUSTRIES
168. NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)
169. NATIONAL COMMISSION ON CULTURE
170. NATIONAL COMMISSION ON SMALL ARMS & LIGHT WEAPONS
171. NATIONAL COMMUNICATION AUTHORITY (NCA)
172. NATIONAL COUNCIL FOR PERSONS WITH DISABILITY
173. NATIONAL COUNCIL FOR TERTIARY EDUCATION (NCTE)
174. NATIONAL DEVELOPMENT PLANNING COMMISSION
175. NATIONAL DISASTER MANAGEMENT ORGANISATION
176. NATIONAL FOLKLORE BOARD
177. NATIONAL FOOD BUFFER STOCK COMPANY (NAFCO)
178. NATIONAL HEALTH INSURANCE AUTHORITY
179. NATIONAL HOUSEHOLD REGISTRY - TARGETING UNIT
180. NATIONAL IDENTIFICATION AUTHORITY
181. NATIONAL INFORMATION TECHNOLOGY AGENCY – NITA



182. NATIONAL INTELLIGENCE BUREAU
183. NATIONAL LABOUR COMMISSION
184. NATIONAL PEACE COUNCIL
185. NATIONAL PENSIONS REGULATORY AUTHORITY
186. NATIONAL PREMIX SECRETARIAT
187. NATIONAL ROAD SAFETY AUTHORITY
188. NATIONAL SPORTS AUTHORITY
189. NATIONAL SPORTS COLLEGE
190. NATIONAL TEACHING COUNCIL
191. NATIONAL THEATRE OF GHANA
192. NATIONAL TRIPARTITE COMMITTEE
193. NATIONAL VOCATIONAL TRAINING INSTITUTE
194. NATIONAL YOUTH AUTHORITY
195. NEW TIMES CORPORATION
196. NORTHERN DEVELOPMENT AUTHORITY
197. NUCLEAR REGULATORY AUTHORITY
198. OFFICE OF STATE PROTOCOL
199. OFFICE OF THE ADMINISTRATOR GENERAL
200. OFFICE OF THE ADMINISTRATOR OF STOOL LANDS
201. OFFICE OF THE HEAD OF CIVIL SERVICE
202. OPPORTUNITIES INDUSTRIALIZATION CENTRE – GHANA
203. PADMORE LIBRARY
204. PASSPORT OFFICE
205. PHARMACY COUNCIL GHANA
206. POSTAL & COURIER SERVICES REGULATORY COMMISSION
207. PRECIOUS MINERALS MARKETING COMPANY (PMMC)
208. PSC TEMA SHIPYARD
209. PUBLIC PROCUREMENT AUTHORITY (PPA)
210. PUBLIC SECTOR REFORM SECRETARIAT
211. PUBLIC SERVANTS HOUSING LOAN SCHEME BOARD
212. PUBLIC WORKS DEPARTMENT
213. REGIONAL MARITIME UNIVERSITY
214. REGISTRAR GENERAL’S DEPARTMENT
215. RENT CONTROL DEPARTMENT
216. RURAL ENTERPRISES PROGRAMME
217. SECURITIES AND EXCHANGE COMMISSION
218. SOCIAL SECURITY AND NATIONAL INSURANCE TRUST
219. STATE HOUSING COMPANY LIMITED
220. STATE INTEREST AND GOVERNANCE AUTHORITY-SIGA
221. STUDENTS LOAN TRUST FUND
222. TDC DEVELOPMENT COMPANY LIMITED
223. THE WILDLIFE DIVISION
224. VOLTA LAKE TRANSPORT COMPANY LIMITED (VLTC)
225. VOLTA RIVER AUTHORITY
226. VOLTA STAR TEXTILES LTD
227. W.E.B DUBOIS CENTRE

228. WATER RESOURCES COMMISSION

229. YOUTH EMPLOYMENT AGENCY

### MMDAS TRAINED

<b>NO.</b>	<b>MMDAs</b>
1.	ABLEKUMA CENTRAL MUNICIPAL ASSEMBLY
2.	ABLEKUMA NORTH MUNICIPAL ASSEMBLY
3.	ABLEKUMA WEST MUNICIPAL ASSEMBLY
4.	ACCRA METROPOLITAN ASSEMBLY
5.	ADA EAST DISTRICT ASSEMBLY
6.	ADA WEST DISTRICT ASSEMBLY
7.	ADENTA MUNICIPAL ASSEMBLY
8.	ASHAIMAN MUNICIPAL ASSEMBLY
9.	AYAWASO CENTRAL MUNICIPAL ASSEMBLY
10.	AYAWASO EAST MUNICIPAL ASSEMBLY
11.	AYAWASO NORTH MUNICIPAL ASSEMBLY
12.	AYAWASO WEST MUNICIPAL ASSEMBLY
13.	GA CENTRAL MUNICIPAL ASSEMBLY
14.	GA EAST MUNICIPAL ASSEMBLY
15.	GA NORTH MUNICIPAL ASSEMBLY
16.	GA SOUTH MUNICIPAL ASSEMBLY
17.	GA WEST MUNICIPAL ASSEMBLY
18.	GREATER ACCRA REGIONAL CO-ORDINATING COUNCIL
19.	KORLE KLOTTEY MUNICIPAL ASSEMBLY
20.	KPONE-KATAMANSO MUNICIPAL ASSEMBLY
21.	KROWOR MUNICIPAL ASSEMBLY
22.	LA DADE-KOTOPON MUNICIPAL ASSEMBLY
23.	LA NKWANTANANG MUNICIPAL ASSEMBLY
24.	LEDZOKUKU MUNICIPAL ASSEMBLY
25.	NINGO PRAMPAM DISTRICT ASSEMBLY
26.	OKAIKWEI NORTH MUNICIPAL ASSEMBLY
27.	SHAI-OSUDOKU DISTRICT ASSEMBLY
28.	TEMA METROPOLITAN ASSEMBLY
29.	TEMA WEST MUNICIPAL ASSEMBLY
30.	WEIJA-GBAWE MUNICIPAL ASSEMBLY
31.	AHAFO REGIONAL COORDINATING COUNCIL
32.	ASUTIFI SOUTH DISTRICT ASSEMBLY
33.	ASUTIFI NORTH DISTRICT ASSEMBLY
34.	ASUANFO NORTH DISTRICT ASSEMBLY
35.	ASUNAFO SOUTH DISTRICT ASSEMBLY
36.	TANO NORTH DISTRICT ASSEMBLY
37.	TANO SOUTH DISTRICT ASSEMBLY
38.	ATEBUBU-AMANTIN MUNICIPAL
39.	KINTAMPO NORTH MUNICIPAL

40.	KINTAMPO SOUTH
41.	NKORANZA NORTH
42.	NKORANZA SOUTH MUNICIPAL ASSEMBLY
43.	PRU EAST
44.	PRU WEST
45.	SENE EAST
46.	SENE WEST
47.	TECHIMAN MUNICIPAL
48.	TECHIMAN NORTH
49.	BONO EAST RCC
50.	CAPE COAST METROLITAN ASSEMBLY
51.	CENTRAL REGIONAL COORDINATING COUNCIL
52.	ASSIN NORTH DISTRICT ASSEMBLY
53.	UPPER DENKYIRA WEST D/A
54.	AGONA EAST D/A
55.	TWIFO HEMANG LOWER DENKYIRA D/A
56.	AWUTU SENYA- D/A
57.	ASSIN SOUTH D/A NSUAEM KYEKYEWERE
58.	AGONA WEST M/A
59.	MFANTSEMAN M/A
60.	ABURA ASEBU KWAMANKESE D/A
61.	AJUMAKO ENYAN ESIAM D/A
62.	ASSIN FOSU M/A
63.	GOMOA WEST D/A
64.	AWUTU SENYA EAST M/A
65.	UPPER DENKYIRA EAST M/A
66.	GOMA EAST D/A
67.	ASIKUMA ODBEN BRAKWA D/A
68.	KOMENDA EDINA EGUAFO M/A
69.	TWIFO ATTI MORKWA D/A
70.	EKUMFI D/A
71.	GOMOA CENTRAL D/A
72.	EFUTU MUNICIPAL ASSEMBLY
73.	EASTERN REGIONAL COORDINATING COUNCIL
74.	UPPER WEST AKIM D/A
75.	OKERE D/A
76.	ACHIASE D/A
77.	FANTEAKWA NORTH D/A
78.	BIRIM NORTH D/A
79.	NEW JUABEN SOUTH M/A
80.	UPPER MANYA KROBO D/A
81.	ASENE MANSO AKROSO D/A
82.	KWAHU EAST D/A
83.	LOWER MANYA KROBO M/A
84.	ABUAKWA NORTH M/A
85.	AKUAPEM NORTH M/A

86.	FANTEAKWA SOUTH D/A
87.	NSAWAM ADOAGYIRI M/A
88.	YILO KROBO M/A
89.	ATIWA WEST D/A
90.	AKUAPEM SOUTH D/A
91.	ATIWA EAST D/A
92.	KWAHU SOUTH D/A
93.	ASUOGYAMAN D/A
94.	AYENSUANO D/A
95.	KWAHU AFRAM PLAINS SOUTH D/A
96.	SUHUM M/A
97.	ABUAKWA SOUTH M/A
98.	KWAHU WEST M/A
99.	AKYEMANSA D/A
100.	BIRIM CENTRAL M/A
101.	WEST AKIM M/A
102.	NEW JUABEN NORTH M/A
103.	BIRIM SOUTH D/A
104.	DENKYEMBOUR D/A
105.	KWAHU AFRAM PLAINS NORTH D/A
106.	KWAEBIBIREM M/A
107.	ASHANTI REGIONAL COORDINATING COUNCIL
108.	KUMASI METROPOLITAN ASSEMBLY
109.	ADANSI ASOKWA D/A
110.	ADANSI NORTH D/A
111.	ADANSI SOUTH D/A
112.	AFIGYA KWABRE NORTH D/A
113.	AFIGYA KWABRE SOUTH D/A
114.	AHAFO ANO NORTH M/A
115.	AHAFO ANO SOUTH EAST D/A
116.	AHAFO ANO SOUTH WEST D/A
117.	AKROFUOM D/A
118.	AMANSIE CENTRAL D/A
119.	AMANSIE SOUTH D/A
120.	AMANSIE WEST D/A
121.	ASANTE AKIM CENTRAL M/A
122.	ASANTE AKIM NORTH D/A
123.	ASANTE AKIM SOUTH M/A
124.	ASOKORE MAMPONG M/A
125.	ASOKWA M/A
126.	ATWIMA KWANWOMA D/A
127.	ATWIMA MPONUA D/A
128.	ATWIMA NWABIAGYA M/A
129.	ATWIMA NWABIAGYA NORTH D/A
130.	BEKWAI M/A
131.	BOSOME FREHO D/A

132.	BOSOMTWE D/A
133.	EJISU M/A
134.	EJURA SEKYERE-DUMASE M/A
135.	JUABEN M/A
136.	KWABRE EAST M/A
137.	KWADASO M/A
138.	MAMPONG M/A
139.	OBUASI EAST D/A
140.	OBUASI M/A
141.	OFFINSO M/A
142.	OFFINSO NORTH D/A
143.	OFORIKROM M/A
144.	OLD TAFO M/A
145.	SEKYERE AFRAM PLAINS D/A
146.	SEKYERE CENTRAL D/A
147.	SEKYERE EAST D/A
148.	SEKYERE SOUTH D/A
149.	SEKYERE-KUMAWU D/A
150.	SUAME M/A
151.	TATALE-SANGULI
152.	SABOBA
153.	KUMBUNGU
154.	SAGNARIGU
155.	TOLON
156.	KARAGA
157.	NANTON
158.	MION
159.	ZABZUGU
160.	TAMALE METRO
161.	SAVELUGU
162.	GUSHIEGU
163.	KPANDAI
164.	NANUMBA SOUTH
165.	NANUMBA NORTH
166.	NORTHERN RCC
167.	YENDI
168.	CHEREPO NI DISTRICT ASSEMBLY
169.	WEST MAMPRUSI M/A
170.	BANKPURUGU-NAKPANDURI D/A
171.	MAMPRUGU-MOAGBURI D/A
172.	EAST MAMPRUSI M/A
173.	NORTH EAST RCC
174.	WA M/A
175.	DAFFIAME, BUSSIE/ISSA D/A
176.	SISSALA EAST M/A
177.	LAMBUSSIE D/A

178.	NADOWLI/KALEO D/A
179.	SISSALA WEST D/A
180.	UPPER WEST RCC
181.	WA EAST DISTRICT ASSEMBLY
182.	JIRAPA MUNICIPAL ASSEMBLY
183.	WA WEST DISTRICT ASSEMBLY
184.	LAWRA MUNICIPAL
185.	NANDOM DISTRICT ASSEMBLY
186.	AKATSI NORTH D/A
187.	AGORTIME-ZIOPE D/A
188.	AFADJATO SOUTH D/A
189.	NORTH TONGU D/A
190.	KETU NORTH M/A
191.	CENTRAL TONGU D/A
192.	NORTH DAYI D/A
193.	ADAKLU D/A
194.	KETU SOUTH M/A
195.	KPANDO M/A
196.	KETA M/A
197.	VOLTA RCC
198.	HOHOE MUNICIPAL ASSEMBLY
199.	SOUTH TONGU DISTRICT ASSEMBLY
200.	HO WEST DISTRICT ASSEMBLY
201.	HO MUNICIPAL ASSEMBLY
202.	SOUTH DAYI DISTRICT ASSEMBLY
203.	ANLOGA DISTRICT ASSEMBLY
204.	AKATSI SOUTH
205.	OTI REGIONAL COORDINATING COUNCIL
206.	NKWANTA NORTH DISTRICT ASSEMBLY
207.	KRACHI NCHUMURU DISTRICT ASSEMBLY
208.	NKWANTA SOUTH MUNICIPAL ASSEMBLY
209.	KADJEBI DISTRICT ASSEMBLY
210.	JASIKAN DISTRICT ASSEMBLY
211.	BIAKOYE DISTRICT ASSEMBLY
212.	KRACHI EAST MUNICIPAL ASSEMBLY
213.	SAVANNAH RCC
214.	NORTH GONJA DISTRICT ASSEMBLY
215.	WEST GONJA MUNICIPAL ASSEMBLY
216.	SAWLA-TUNA-KALBA MUNICIPAL
217.	CENTRAL GONJA DISTRICT ASSEMBLY
218.	EAST GONJA MUNICIPAL ASSEMBLY
219.	NORTH EAST GONJA DISTRICT
220.	BOLE
221.	BAWKU MUNICIPAL
222.	BAWKU WEST
223.	BINDURI

224.	BOLGATANGA EAST
225.	BOLGATANGA MUNICIPAL
226.	BONGO
227.	BUILSA NORTH MUNICIPAL
228.	BUILSA SOUTH
229.	GARU
230.	KASSENA NANKANA MUNICIPAL
231.	KASSENA NANKANA WEST
232.	NABDAM
233.	PUSIGA
234.	TALENSI
235.	TEMPANE
236.	UPPER EAST RCC
237.	WESTERN NORTH REGIONAL COORDINATING COUNCIL
238.	SEFWI WIAWSO MUN. ASSEMBLY
239.	BIBIANI - A-BEKWAI MUNICIPAL ASSEMBLY
240.	AOWIN MUNICIPAL ASSEMBLY
241.	BIA WEST DISTRICT ASSEMBLY
242.	BIA EAST DISTRICT ASSEMBLY
243.	SUAMAN DISTRICT ASSEMBLY
244.	BODI DISTRICT ASSEMBLY
245.	JUABOSO DISTRICT ASSEMBLY
246.	SEFWI AKONTOMBRA DIST. ASSEMBLY
247.	BANDA DISTRICT ASSEMBLY
248.	JAMAN NORTH DISTRICT ASSEMBLY
249.	TAIN DISTRICT ASSEMBLY

**Appendix F: BOARD MEMBERS OF THE RTI COMMISSION**

<b>NAME</b>	<b>POSITION</b>
JUSTICE K.A OFORI ATTA	CHAIRPERSON
MRS ELIZABETH ASARE	DEPUTY CHAIRPERSON
MR YAW SARPONG BOATENG	EXECUTIVE SECRETARY
MS VICTORIA D.E SUSUAWU	MEMBER
DR EDITH DANKWA	MEMBER
NANA KWAME DUAH	MEMBER
MR DAVID OPPON-KUSI	MEMBER



**Appendix G: LIST OF DESIGNATED RTI OFFICERS AND ASSISTANT INFORMATION OFFICERS WITH THEIR INSTITUTIONS**

<b>LIST OF PUBLIC INSTITUTIONS WITH DESIGNATED AND/OR ASSISTANT INFORMATION OFFICERS (MDAs)</b>			
<b>ECONOMIC SECTOR</b>			
<b>NO.</b>	<b>INSTITUTIONS</b>	<b>NAME OF DESIGNATED OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1.	BUI POWER AUTHORITY	SAMUEL NYAMEKYE	
2.	BULK OIL STORAGE AND TRANSPORTATION	KOFI ANSAH-TAGOE	AUGUTINE KWAME BOAHENE ASANTE
3.	BUREAU OF GHANA LANGUAGES	SYLVIA ACQUAH-SAMPSON MAVRICK AMEDJOE	
4.	CENTRAL REGION DEVELOPMENT COMMISSION	DAVID AKOTO MINTA	
5.	COUNCIL FOR SCIENTIFIC AND INDUSTRIAL RESEARCH	BENEDICTA NKRUMAH-BOATENG	MICHAEL ADU GYEKYE
6.	ELECTRICITY COMPANY OF GHANA	DANIEL N.B MENSAH	RITA ENNIN ACQUAH
7.	ENVIRONMENTAL PROTECTION AUTHORITY	DR. CHRISTINE ASARE	MERCY ASSAN
8.	FOOD AND DRUGS AUTHORITY	SAMUEL F. OTOO	DAVID ANKAMAH ADOM
9.	FORESTRY COMMISSION OF GHANA/ TIMBER INDUSTRY DEVELOPMENT DIVISION	NANA YAA ASABEA/ BETTY YEBOAH	ABDUL RASHID ABUBAKARI
10.	GHANA ATOMIC ENERGY COMMISSION	RICHARD ASARE/ SEDEM ABOH	KWESI AMPOFO FIANKO
11.	GHANA COMMODITY EXCHANGE	ROSELYNE SIAW	LYDIA NIMAKO BOATENG
12.	GHANA EXPORT PROMOTION AUTHORITY	RUTH MARFO/ JULIET SINTIM	SUMAYA MOHAMMED
13.	GHANA FREE ZONES AUTHORITY	ANITA NOVI QUARSHIE	
14.	GHANA GEOLOGICAL SURVEY AUTHORITY	KEREN-HAPPUCH OSEKRE	
15.	GHANA INTEGRATED ALUMINIUM DEVELOPMENT CORPORATION (GIADEC)	KOJO YANKAH	
16.	GHANA IRRIGATION DEVELOPMENT AUTHORITY (GIDA)	AURERA LAWSON ADDO/ SALVERA AKOS ACKEY	
17.	GHANA MUSEUMS AND MONUMENTS BOARD	WILLIAM NSUIBAN GMAYI	
18.	GHANA NATIONAL PETROLEUM CORPORATION	MICHAEL F.M. QUARM	
19.	GHANA STANDARDS AUTHORITY	FRANCIS K AGBAGLI	NATHANEIL AFRAM
20.	GHANA TOURISM AUTHORITY (GTA)	KOFI ATTA KAKRA KUSI/ JONES ARUNA NELSON	ANGELINA AMPFO ASOMANING
21.	GHANA TOURIST DEVELOPMENT COMPANY	MALCOLM FRAZIER	

22.	GHANA TRADE FAIR COMPANY LTD	YEMOFIO LARRY YEMOFIO	
23.	GRAINS AND LEGUMES DEVELOPMENT BOARD (GLDB)	ESTHER KWABENG ADOFO	
24.	GRATIS FOUNDATION OF GHANA	PHILOMENA APPIAH	
25.	HOTEL, TOURISM AND CATERING TRAINING INSTITUTE (HOTCATT)	ALEX OSEI BONSU	
26.	IRRIGATION COMPANY OF UPPER REGION (ICOUR)	AGARTHA AKURUGU	
27.	KWAME NKRUMAH MEMORIAL PARK	AGATHA GOSU/ EDWARD QUAO	
28.	LAND USE AND SPATIAL PLANNING AUTHORITY	CELESTINA DEKU/ PATRICK APRAKU	ERNESTINA AKAKPO
29.	LANDS COMMISSION	EUNICE OPOKU	AUGUSTINE BOAKYE
30.	MINERALS COMMISSION/MINES DEPARTMENT	DORIS LILY EGBLEUOGBE	FARRIDA AYESHA MUSA
31.	MINISTRY OF BUSINESS DEVELOPMENT	ZULAIHATU ABUBAKAR	
32.	MINISTRY OF ENERGY	FLORENCE LAWEH	GENEVIEVE IVY QUAYE
33.	MINISTRY OF ENVIRONMENT, SCIENCE, TECHNOLOGY AND INNOVATION	ALEXANDER KWANNING/ NASIR AHMAD YARTEY	MERCY GYIMAH
34.	MINISTRY OF FISHERIES AND AQUACULTURE	SELORM GBEDEMAH	ALBERT MENSAH
35.	MINISTRY OF FOOD AND AGRICULTURE	BEATRICE TANNOR	OBED MENSAH
36.	MINISTRY OF LANDS AND NATURAL RESOURCES	MICHELLE F. AGBENORTO/ EMMANUEL OKANG	EMMANUEL AFFUL
37.	MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT		EUNICE ASOMANING
38.	MINISTRY OF TOURISM, ART AND CULTURE	ANDY WILLIAM AMOO MABEL CUDJOE DORIS ASANTE ADANE	MARTHA KAKRA DONKOR
39.	MINISTRY OF TRADE AND INDUSTRY	BOAKYE-BOATENG PRINCE	THEODORE NTEM
40.	NATIONAL BIOSAFETY AUTHORITY	MICHAEL ODAME	
41.	NATIONAL BOARD OF SMALL-SCALE INDUSTRIES	REJOICE TETTEY/ ANDREW LARBI	
42.	NATIONAL COMMISSION ON CULTURE	AMA AMPONSAH PAINTSIL	
43.	NATIONAL FOLKLORE BOARD	LAURENDA REJOICE PEKYI	
44.	NATIONAL PETROLEUM AUTHORITY		
45.	NATIONAL PREMIX SECRETARIAT	NANA ABROKWA A. ASARE	
46.	NATIONAL THEATRE OF GHANA	FRANCIS KWAME AKLIE	
47.	NUCLEAR REGULATORY AUTHORITY	ANNIE DWEH/ SHEILA GBORMITTAH	

48.	OFFICE OF THE ADMINISTRATOR OF STOOL LANDS	AISHA SALISU MOHAMMEED	
49.	PRECIOUS MINERALS MARKETING COMPANY (PMMC)	EMMANUEL SEIDU ABU	
50.	RURAL ENTERPRISES PROGRAMME	NANABANYIN BRIAN ADDO	
51.	THE WILDLIFE DIVISION	OPONG JOSEPH YAW	
52.	VOLTA RIVER AUTHORITY	SAMUEL DEGRAFT JOHNSON	RUTH OWUSU
53.	VOLTA STAR TEXTILES LTD	DANIEL TEYE	
54.	W.E.B DUBOIS CENTRE	REGINA OBOUR- MINTAH	
55.	GHANA NATIONAL GAS COMPANY		JENNIFER OTCHERE-ACHEAMPONG
56.	NATIONAL FOOD BUFFER STOCK COMPANY		MICHAEL NII AYITEY HAMMOND
	<b>ADMINISTRATIVE SECTOR</b>	<b>NAME OF OFFICER</b>	<b>ASSISTANT INFORMATION OFFICERS</b>
1.	ACCRA INTERNATIONAL CONFERENCE CENTRE	FELIX KWABENA KWADAM	FREDERICK BOADU AMOAKO
2.	COASTAL DEVELOPMENT AUTHORITY	DAVIS AMAA OLLENU	FOSTER OFORI ADDO
3.	CONTROLLER AND ACCOUNTANT GENERAL'S DEPARTMENT	JULIET AFANKWAH	JOYCE YEN
4.	ECONOMIC AND ORGANIZED CRIME OFFICE (EOCO)	CAROLINE P.A. KAFE	
5.	ELECTORAL COMMISSION	GLORIA ABOAGYE	
6.	FINANCIAL INTELLIGENCE CENTRE	SOAAD BRAIMAH AMEGAVI	
7.	GHANA AIDS COMMISSION	PATRICIA ANUM DORHUSO	
8.	GHANA BROADCASTING CORPORATION	MR. MAXWELL ADJEI	
9.	GHANA COCOA BOARD (COCOBOD)	FRANK AMOAH-FRIMPONG	JOSEPHINE DAKE-ABRAHAMS
10.	GHANA INVESTMENT PROMOTION CENTRE	MS. LINDA NANA TIWAA OSEI	JONAS DANQUAH
11.	GHANA NEWS AGENCY	BARBARA B. DODOO	
12.	GHANA PUBLISHING COMPANY LIMITED	MICHAEL APEANI BOATENG	
13.	GRAPHIC COMMUNICATIONS GROUP	MR EMMANUEL AGYEI ARTHUR	
14.	INFORMATION SERVICES DEPARTMENT	EMMANUEL QUARSHIE ASHONG	
15.	INSTITUTE OF ACCOUNTANCY TRAINING	ALHAJI ABDULAI IDDRISU	
16.	MICROFINANCE & SMALL LOANS	FELIX KWABENA OFFEI	
17.	MIDDLE BELT DEVELOPMENT AUTHORITY	KWABINA BOAKYE ASANTE	

18.	MILLENNIUM DEVELOPMENT AUTHORITY (MIDA)	JUDITH ASANTE	
19.	MINISTRY FOR REGIONAL REORGANIZATION AND DEVELOPMENT	MIRIAM NANA AMA AMOAH	
20.	MINISTRY OF FINANCE	CECILIA ISABELLA AKWETAY	LOVERIDGE AMPRATWUM OKYERE
21.	MINISTRY OF FOREIGN AFFAIRS AND REGIONAL INTEGRATION	ALHASSAN IDDRISU	MARGARET YEBOAH
22.	MINISTRY OF INFORMATION	COMFORT MARTEY	ZALIATU ABDALLAH
23.	MINISTRY OF MONITORING AND EVALUATION	ELVIS ADJEI - BAAH	
24.	MINISTRY OF PARLIAMENTARY AFFAIRS	SAMUEL ZUMAH MWINZUMAH	FRANCIS KAFUI GYAMPOSU
25.	MINISTRY OF PLANNING	VERA WIREDU	
26.	NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)	LAWYER MRS. LUCILLE HEWLETT ANNAN	
27.	NATIONAL DEVELOPMENT PLANNING COMMISSION	DORIS SODJAH	DEBORAH LEO MENSAH
28.	NATIONAL IDENTIFICATION AUTHORITY	PERCY E. GEORGE	
29.	NEW TIMES CORPORATION	FELIX ACHEAMPONG	
30.	NORTHERN DEVELOPMENT AUTHORITY	MUSTAPHA BABA MUBASHIR	
31.	OFFICE OF STATE PROTOCOL	MR. JOHN EKOW MENSAH	
32.	OFFICE OF THE ADMINISTRATOR GENERAL	ABDULLAI A. GANNIYU	
33.	OFFICE OF THE HEAD OF CIVIL SERVICE	ELIZABETH OBENG YEBOAH	HELEN WIREKO TAWIAH
34.	OFFICE OF THE PRESIDENT		
35.	OFFICE OF THE SENIOR MINISTER	ATO KWAMENA BESSA SIOMONS	CHARLES AKUOKU
36.	PUBLIC PROCUREMENT AUTHORITY (PPA)	RHODA EWURABENA APPIAH	FRANCISCA OFORI-ASEIDU
37.	REGISTRAR-GENERALS' DEPARTMENT	ABDUL NASR AWAL	SAMUEL ACQUAH
38.	RIGHT TO INFORMATION COMMISSION		EBENEZER MAWUTOR KOFI AGBEKO
39.	SECURITIES AND EXCHANGE COMMISSION	PAUL MBA YELZAALEM	
40.	SOCIAL SECURITY AND NATIONAL INSURANCE TRUST (SSNIT)	EMMANUEL KLU	
41.	STATE INTEREST AND GOVERNANCE AUTHORITY-SIGA	LAWYER LAMTEY	
42.			
	<b>INFRASTRUCTURE SECTOR</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICERS</b>
43.	ARCHITECTS REGISTRATION COUNCIL	ISAAC KWAKYE	

44.	ARCHITECTURAL AND ENGINEERING SERVICES LTD.	FLORENCE KUMI-SAKYI	
45.	COMMUNITY WATER AND SANITATION AGENCY	ESINU AMA TSAGBEY	
46.	DATA PROTECTION COMMISSION	PAA KWESI AGYEMANG	
47.	DEPARTMENT OF FEEDER ROADS	MR. PETER YAWSON	SADICK NANA NYARKOH
48.	DEPARTMENT OF RURAL HOUSING	PRECIOUS LUCY DISU	
49.		RAKHIA NAYA	
50.	DEPARTMENT OF URBAN ROADS	BENJAMIN ADJETEY SOWAH	PRINCE KWAKYE
51.	DRIVER AND VEHICLE LICENSING AUTHORITY	FRANCIS ASAMOAH TUFFOUR	KWEKU OSSEI ASAMOAH
52.	ENGINEERING COUNCIL	VINCENT SAM BREW	IDDRISU ABDUL KARIM
53.	GHANA AIRPORT COMPANY LTD.	ADWOA SONO	
54.	GHANA CIVIL AVIATION AUTHORITY	RAYMOND BAYOR	
55.	GHANA HIGHWAYS AUTHORITY	FRANK GAMADEY	AKOSUA ASARE-ANKOMAH HANNAH BIMPONG
56.	GHANA INDIA KOFI ANNAN CENTRE OF EXCELLENCE IN ICT	CHRISTIAN KWARTENG	MAAME ARABA ATTA-MENSAH
57.	GHANA INVESTMENT FUND FOR ELECTRONIC COMMUNICATION	MAREZUKA MUMUNI	NANCY THOMASINA AGYEKUM
58.	GHANA MARITIME AUTHORITY	PAUL AJIRO	ABDUL-KUDUS HUSEIN
59.	GHANA METEOROLOGICAL SERVICE	PAPA NII CLEGG	BENJAMIN FIIFI ESSUMAN JNR
60.	GHANA PORTS AND HARBOUR AUTHORITY	SIDNEY LARYEA	ANDY SAFORO OFORI
61.	GHANA POST	ISAAC MARMAH	
62.	GHANA RAILWAY CO. LTD.	EBENEZER AYITTEY	
63.	GHANA RAILWAY DEVELOPMENT AUTHORITY	LUCAS OPPONG	
64.	GHANA SHIPPERS' AUTHORITY	HELENA CLAUDIA AMANFU	
65.	GHANA WATER CO. LTD.	EMMANUEL PRATT-KOOMSON	ABIGAIL KONAMAH AWUAH
66.	GOVERNMENT TECHNICAL TRAINING CENTRE	SAMUEL ARKOH MORGAN	
67.	HYDROLOGICAL SERVICES DEPARTMENT	OWUSU KORKOR ASANTE KINGSLEY AFIADZOR	
68.	INTERCITY STC	ELLIOT K HAMMOND	
69.	IT ENABLED SERVICES (ITES)		
70.	METRO MASS TRANSIT LTD	BENJAMIN NIMAKO	
71.	MINISTRY OF AVIATION	PERFECT MAWUSI OCRAN HAIZEL	
72.	MINISTRY OF COMMUNICATION	ADWOA NOONOOA ASSAN	NADIA BANDA ABDALLAH
73.	MINISTRY OF INNER-CITY AND ZONGO DEVELOPMENT	GIMAH LATEEF CAROLINE WOGBEY	

	MINISTRY OF INNER-CITY AND ZONGO DEVELOPMENT		
74.	MINISTRY OF RAILWAYS DEVELOPMENT	DANIEL BANNEH	ISAAC ANSAH AGYEI
75.	MINISTRY OF ROADS AND HIGWAYS	ROBERTA AYINSONE AYAMGA	JULIUS OWUSU DONKOR
76.	MINISTRY OF SANITATION AND WATER RESOURCES	OKANTAH THEODOCIA	ANTHONY KOMLA DOVLO
77.	MINISTRY OF SPECIAL DEVELOPMENT INITIATIVES	KABORE AWUDU MORO	
78.	MINISTRY OF TRANSPORT	THERESA KOKUI FIADOR	JULIANA ADJETEY
79.	MINISTRY OF WORKS AND HOUSING	ZAKARI MUSAH	MARIAM NYARKOAH AMPOSAH
80.	NATIONAL COMMUNICATIONS AUTHORITY (NCA)	ROBERT APAYA	
		JOSEPH OWUSU-MIREKU	
81.	NATIONAL INFORMATION TECHNOLOGY AGENCY	ALEXANDRA DICKSON	MOSES AYIREBI
82.	NATIONAL ROAD SAFETY COMMISSION	HANNATU ABDULAI	BERLINDA AYAH
83.	POSTAL & COURIER SERVICES REGULATORY COMMISSION	EDWID NII YEBOAH BURGESSON	PATRICK PAYE-BAAH
84.	PSC TEMA SHIPYARD	DELA GABIENU	
		JENNIFER ODURO	
85.	PUBLIC SERVANTS HOUSING LOAN SCHEME BOARD	MAVIS MARFO	
86.	PUBLIC WORKS DEPARTMENT	JAMES BONDZIE	
87.	REGIONAL MARITIME UNIVERSITY	SELINA ANSAH GAMEL	
88.	RENT CONTROL DEPARTMENT	ODORKORTEILA CLEMENT DARKER	
89.	STATE HOUSING COMPANY LIMITED	GIFTY OFORI	
90.	TDC DEVELOPMENT COMPANY LIMITED	IAN OKWEI	ABENA SERWAH AGYEI
91.	VOLTA LAKE TRANSPORT COMPANY LIMITED (VLTC)	DANIEL PEPRAH-AGYEI	
92.	WATER RESOURCES COMMISSION	LINDA GRACE ENNISON	
	<b>PUBLIC SAFETY</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICERS</b>
1.	COMMISSION ON HUMAN RIGHTS AND ADMINISTRATIVE JUSTICE (CHRAJ)	PWAWUVI D. RUFINA	
2.	COUNCIL FOR LAW REPORTING	DANIEL WELLINGTON	
3.	GAMING COMMISSION OF GHANA	OFORIWA KORANTENG	BRIDGET NAA ADUKWEI ALLOTTEY
4.	GHANA ARMED FORCES	MICHAEL ADDO LARBI	
5.	GHANA IMMIGRATION SERVICE	RAYMOND K. BAXEY	

6.	GHANA NATIONAL FIRE SERVICE	MARY M. MENSAH	
7.	GHANA NAVY	DAVID BORKEY	
8.	GHANA POLICE SERVICE	ASP YAKUBU IBRAHIM	
9.	GHANA PRISONS SERVICE	CATHERINE ANYAN-AMEKU	
10.	GHANA SCHOOL OF LAW	MOLLY NANA KODIE AGYEPONG	
11.	JUDICIAL SERVICE	MICHAEL ADJEI FREMPONG	
12.	LAW REFORM COMMISSION	MARK ZIWU	
13.	LEGAL AID COMMISSION	JANET OFORI	
14.	MINISTRY OF DEFENSE	MARIAN BANSON	
15.	MINISTRY OF INTERIOR	BARBARA BARNES	JOANA ADOMBILLA
16.	MINISTRY OF JUSTICE AND ATTORNEY GENERAL	LUCY BOADU BOSSOMPEM	EMMANUEL OWUSU
17.	MINISTRY OF NATIONAL SECURITY	MS SHEILA AKUA SACKY	
18.	NARCOTICS CONTROL COMMISSION	FRANCIS O. AMOAH	
19.	NATIONAL COMMISSION ON SMALL ARMS & LIGHT WEAPONS	ABDUL JALEEL SULEIMAN	
20.	NATIONAL DISASTER MANAGEMENT ORGANISATION	GEORGE KWADWO AYISI	NANA KOFI WRIGHT- HANSON
21.	NATIONAL PEACE COUNCIL	FAITH JUNKO EDISON	
22.	REFUGEE BOARD	WINNIE EWURABENA HALM-WHAJAH	
	<b>SOCIAL SECTOR</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICERS</b>
23.	CENTRE FOR NATIONAL DISTANCE LEARNING AND OPEN SCHOOLING (CENDLOS)	NAJEH MAAME ESI SAFI	
24.	NATIONAL SPORTS AUTHORITY	GIFTY KOSHIE MILLS	
25.	37 MILITARY HOSPITAL	YIN BABA DENNIS MAXWELL NOI	
26.	CENTRE FOR SCIENTIFIC RESEARCH INTO PLANT MEDICINE	MR. MICHAEL HEMENG	
27.	CHRISTIAN HEALTH ASSOCIATION OF GHANA	SAMUAL AMPONSAH	
28.	COUNCIL FOR TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING	ENGR. EBENEZER GYEKYE- OBUOBI	
29.	DEPARTMENT OF CO- OPERATIVES	VICTOR SIMONS	
30.	DEPARTMENT OF FACTORIES INSPECTORATE	RICHARD EBENEZER COBBINAH	
31.	DEPARTMENT OF SOCIAL WELFARE	JOYCE ANTWI	
32.	DEPARTMENT OF CHILDREN	NELSON AYAANE AKOLGO	

33.	DEPARTMENT OF GENDER	ABDUL MUMIN FUSEINI	LYDIA ATTOH
34.	FAIR WAGES AND SALARIES COMMISSION	MARTIN AGYARE-DANSO	
35.	GES COUNCIL	GEORGE KUSI APPIAH	
36.	GHANA ACADEMY OF ARTS AND SCIENCES	MR. MARK MAKAFUI LETSA	VINCENT DELA GOKA
37.	GHANA BOOK DEVELOPMENT COUNCIL	MAVIS ASANTE	
38.	GHANA COLLEGE OF PHYSICIANS AND SURGEONS	MISS WILHEMINA LARKAI	
39.	GHANA EDUCATION SERVICE	ANTHONY GYASI	AWO AMA GYAN
40.	GHANA HEALTH SERVICE	FRANK BORIS HEMANS	EUGENIA ADOBEA ADDO
41.	GHANA NATIONAL COMMISSION FOR UNESCO	MARIAN NORTEY (MS.)	
42.	GHANA REGISTERED NURSES AND MIDWIVES	ERIC KOFI LIPE ABAYE	
43.	GHANA REGISTERED NURSES AND MIDWIVES ASSOCIATION	PRINCE TWENE	
44.	GREATER ACCRA REGIONAL HOSPITAL	ALHASSAN MANANU	
45.	INTEGRATED COMMUNITY CENTRES FOR EMPLOYABLE SKILLS	DAVID AHORSU	
46.	KORLE-BU TEACHING HOSPITAL	EMMANUEL KOTEY	
47.	LABOUR DEPARTMENT	DANIEL OWUSU ASANTE	
48.	LIVELIHOOD EMPOWERMENT AGAINST POVERTY (LEAP)	PRINCESS AKOSUA GYAMAH KORANTENG	
49.	MANAGEMENT, DEVELOPMENT AND PRODUCTIVITY INSTITUTE	JOSEPH AGGREY JUNIOR	
50.	MINISTRY OF CHIEFTANCY	JULIET P AKUETEH	AMOS YEBOAH
51.	MINISTRY OF CHIEFTANCY AND RELIGIOUS AFFAIRS	JULIET AKUETEH	
52.	MINISTRY OF EDUCATION	OLIVIA NAADU TETTEH	
53.	MINISTRY OF EMPLOYMENT AND LABOUR RELATIONS	GABRIELLA OSEI-BOATENG	FAUSTINA A.N. JOHNSON
54.	MINISTRY OF GENDER CHILD AND SOCIAL PROTECTION	VICTORIA ASARE	VIVIAN BAABA ACQUAH
55.	MINISTRY OF HEALTH	ELORM AMETEPE	JOHN DADZIE
56.	MINISTRY OF YOUTH AND SPORTS	CELESTINA NUTAKOR	RITA DELASHIE TSORTORVOR
57.	NATIONAL ACCREDITATION BOARD	FRANCIS KWABENA AFEDOH	
58.	NATIONAL AMBULANCE SERVICE	ELIZABETH D. TETTEH	
59.	NATIONAL BLOOD SERVICE	JEMIMA GIFTY GRAHAM	JOHN YAW ANSAH
60.	NATIONAL COUNCIL FOR TERTIARY EDUCATION	DORIS BAIDOO	
61.		ESTHER AKUA GYAMFI	



	NATIONAL COUNCIL ON PERSONS WITH DISABILITY	MAVIS OWUSU GALINA ANNAN	
62.	NATIONAL HEALTH INSURANCE AUTHORITY	ESTHER BELINDA OTOO	GODWIN N. QUADZI JNR
63.	NATIONAL LABOUR COMMISSION	EDMUND TENKORANG OWUSU	
64.	NATIONAL PENSIONS REGULATORY AUTHORITY	JANET ARTHUR	RINA OWUSU
65.	NATIONAL SPORTS AUTHORITY	GIFTY K. MILLS	
66.	NATIONAL TEACHING COUNCIL	MS. FAUSTINA DODUA AFARIH	
67.	NATIONAL VOCATIONAL TRAINING INSTITUTE	JOHN MANTSE AKWETEY	
68.	PHARMACY COUNCIL	MOHAMMED ABDUL-KARIM	
69.	YOUTH EMPLOYMENT AGENCY		RUTH OPOKU ADUSEI

<b>LIST OF PUBLIC INSTITUTIONS- RTI (MMDAs)</b>			
	<b>WESTERN NORTH REGION</b>	<b>NAME OF DESIGNATED OFFICER</b>	
<b>NO</b>	<b>INSTITUTIONS</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	AKONTOMBRA DIST. ASSEMBLY	ALBERT ARTHUR	
2	AOWIN MUN. ASSEMBLY	AWARI IBRAHIM	
3	BIA EAST	EBENEZER TEYE QUAYNOR	
4	BIA WEST	ALEX CUDJOE MENSAH	
5	BIBIANI - BEKWAI MUN.ASSEMBLY	STEPHEN ACKAAH	
6	BODI DISTRICT ASSEMBLY	EBENEZER GYIMAH MENSAH	
7	JUABOSO DIST.ASSEMBLY	STEPHEN APPIAH ODURO	
8	SEFWAI WIAWSO MUN.ASEMBLY	EMMANUEL KWAME FIABOR	
9	SUAMAN DIST.ASSEMBLY	ALEXANDER PHILIP LUTTERODT	
10	WESTERN NORTH REGIONAL COORDINATING COUNCIL	CHARLES NKRUMAH	
<b>NO</b>	<b>MMDAs (CENTRAL REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	ABURA ASEBU KWAMANKESE D/A	JERRY ANIM	
2	AGONA EAST D/A	YVONNE ANUWE ANEKERA	
3	AGONA WEST M/A	SAMUEL LOUIS FRIMONG	
4	AJUMAKO ENYAN ESSIAM D/A	KOFI AGYENIM BOATENG	
5	ASIKUMA ODBEN BRAKWA D/A	MICHAEL DONKOH	
6	ASSIN FOSU M/A	MARTIN OWARE APPIAH	

7	ASSIN NORTH DISTRICT ASSEMBLY	TAWFEEQ ALICE MOHAMMED	
8	ASSIN SOUTH D/A NSUAEM KYEKYEWERE	ADAM ABUBAKARI	
9	AWUTU SENYA- D/A	MUSAH ISAKA	
10	AWUTU SENYA EAST M/A	DOUGLAS YEBOAH	
11	CAPE COAST METRO. ASSEMBLY	NICHOLAS NII ADOTEY ADDO	FRED NEME
12	CENTRAL REGIONAL COORDINATING COUNCIL	ANDREW KWESI KUMAH	
13	EFUTU MUNICIPAL ASSEMBLY	ADJOA AMOFA	
14	EKUMFI D/A	SAMUEL BOSOMPEN	
15	GOMA EAST D/A	RICHARD ANSAH AMOFAO	
16	GOMOA CENTRAL D/A	JUSTICE MARK ODURO	
17	GOMOA WEST D/A	ANTHONY KONYOH MENSAH	
18	KOMENDA EDINA EGUAFO M/A	JEFFERY ASAMOAH	
19	MFANTSEMAN M/A	CHARLOTTE ADJEI	
20	TWIFO ATTI MORKWA D/A	KWABENA ANNING MENSAH	
21	TWIFO HEMANG LOWER DENKYIRA D/A	STEPHEN DZENTU	
22	UPPER DENKYIRA EAST M/A	NICHOLAS AKOWUAH	
23	UPPER DENKYIRA WEST D/A	PATRICK BOADU AMSAH	
	<b>MMDAs (BONO EAST REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	ATEBUBU-AMANTIN MUNICIPAL	MOHAMMED ALHAJI YUSSIF	
2	KINTAMPO MUNICIPAL ASSEMBLY	ABDUL- AZIZ TOYIBU	
3	KINTAMPO SOUTH DISTRICT ASSEMBLY	ANTHONY AFARI	
4	NKORANZA NORTH DISTRICT ASSEMBLY	MANFRED APPIAH	
5	NKORANZA SOUTH ASSEMBLY	ERIC KWABENA AWUAH	FREDERICK ACHEAMPONG
6	PRU EAST DISTRICT ASSEMBLY	VINCENT BANYE	
7	PRU WEST DISTRICT ASSEMBLY	ELIJAH JOSEPH MAWUTOR	
8	REGIONAL COORDINATING COUNCIL	MARGARET OFOSUHENE	
9	SENE EAST DISTRICT ASSEMBLY	BRAIMAH SAKUNU	
10	SENE WEST DISTRICT ASSEMBLY	NICHOLAS ABOAGYE	
11	TECHIMAN MUNICIPAL ASSEMBLY	SAMUEL KWAAH GYAN	HALIMATU SAMO
12	TECHIMAN NORTH DISTRICT ASSEMBLY	EVANS BOATENG ASARE	

	<b>MMDAs (UPPER EAST REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	BAWKU MUNICIPAL ASSEMBLY	JOHN PAUL ABOALIK	
2	BAWKU WEST DISTRICT	SAMARI IBRAHIM	
3	BINDURI DISTRICT ASSEMBLY	ABANGA JOSEPH	
4	BONGO DISTRICT ASSEMBLY	MOISOB DIBIK	
5	BUILSA NORTH DISTRICT ASSEMBLY	MOHAMMED DARBU ISSAHAKU	
6	BUILSA SOUTH ASSEMBLY	ABDUL RASHID ALHASSAN	
7	GARU DISTRICT ASSEMBLY	ABDUL-RAUF B. SEIDU	
8	KASSANA NANKANA DISTRICT	EDWARD ATAAA AJKOGLO	
9	KASSENA NANKANA MUNICIPAL ASSEMBLY	JOYCE TENI BAAZE	
10	NABDAM DISTRICT ASSEMBLY	DESMOND AWELERI	
11	UPPER EAST REGIONAL COORDINATING COUNCIL	ANDREWS AKUMBUTUM	
12	TALENSI DISTRICT ASSEMBLY	RAHMAN ABDUL RASHARD	
13	TEMPANE DISTRICT ASSEMBLY	BRIGHT PANGMA LAAR	
	<b>MMDAs (AHAFO REGION)</b>	<b>NAME OF OFFICER</b>	
1	AHAFO RCC	DENNIS DARKO	
2	ASUTIFI SOUTH	HARIET ATARI-AIKINS	
3	ASUTIFI NORTH	KWASI OPOKU-GYAN	
4	ASUNAFO NORTH	CLARENCE FRIMONG	
5	ASUNAFO SOUTH	OBOUR CHRISTIANA AMANKWAA	
6	TANO NORTH	JOHN BAPTIST AZIAMBLE	
7	TANO SOUTH	RAPHAEL OWUSU ANSAH	
	<b>MMDs (GREATER ACCRA REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	ABLEKUMA CENTRAL MUNICIPAL ASSEMBLY	EMMANUEL KWASI ASAMOAH	
2	ABLEKUMA NORTH MUNICIPAL ASSEMBLY	MILDRED ROSE FRIMONG	
3	ABLEKUMA WEST MUNICIPAL ASSEMBLY	GEORGINA MENSAH	
4	ACCRA METROPOLITAN ASSEMBLY	SAMUEL AMPONSAH ADJEI	ADELAIDE AFFUL
5	ADA EAST DISTRICT ASSEMBLY	ISAAC MWANGU	
6	ADA WEST DISTRICT ASSEMBLY	NAT OWUSU KYERE	
7	ADENTAN MUNICIPAL	FELIX AMEYAW BOACHIE	EVELYN YAYRA ABRA LUDU
8	ASHAIMAN MUNICIPAL ASSEMBLY	HUMERATU TANI ABUDULAI	
9	AYAWASO CENTRAL MUNICIPAL ASSEMBLY	FAISAL SURAJU	ABEBRESEH ABRAY TERY

10	AYAWASO EAST MUNICIPAL ASSEMBLY	KADIRI ABDUL JAFARU	
11	AYAWASO NORTH MUNICIPAL ASSEMBLY	DESMOND ADU-BOAHENE	
12	AYAWASO WEST	HANNAH ASIEDU-MANTEY	
13	GA CENTRAL	PORTIA ADU ESSANDOH	
14	GA EAST MUNICIPAL ASSEMBLY	KENNETH NKRUMAH DANIEL	
15	GA NORTH MUNICIPAL ASSEMBLY	REJOICE M. DATSOMOR	
16	GA REGIONAL CO-ORDINATING COUNCIL	DAVID ABOAGYE	
17	GA SOUTH MUNICIPAL ASSEMBLY	GEORGE ADARKWAH	
18	GA WEST MUNICIPAL ASSEMBLY	SAMUEL MOMO LAWER	
19	KORLEY KLORTTEY MUNICIPAL ASSEMBLY	AMADU IDDRISU	
20		CECIL WILLIAMS	
21	KPONE-KATAMANSO MUNICIPAL ASSEMBLY	FELICIA NASANGMA	
22	KROWOR MUNICIPAL ASSEMBLY	SHINE ANTOINETTE GADE	
23	LA DADE-KOTOPON MUNICIPAL ASSEMBLY	VIVIAN GBINNYE	SIMON PRAH
24	LA NKWANTANANG MUNICIPAL ASSEMBLY	VICENTIA ABIGAIL AGBOZO	
25	LEDZOKUKU MUNICIPAL ASSEMBLY	CONFIDENCE LOGO	
26	NINGO PRAMPAM DISTRICT ASSEMBLY	ZUBAIDA DAMAGO	
27	OKAIKWEI NORTH MUNICIPAL ASSEMBLY	SALIFU SEIDU	
28	SHAI-OSUDOKU DISTRICT ASSEMBLY	ROBERT MENSAH GBLEY	
29	TEMA METROPOLITAN ASSEMBLY	KWADWO BOUR GYAMFI	
30	TEMA WEST MUNICIPAL ASSEMBLY	NANACY ESI KOOMSON	
	<b>MMDs (SAVANNAH REGION)</b>	<b>NAME OF OFFICER</b>	
1	BOLE DISTRICT ASSEMBLY	RICHMOND DODOO	
2	CENTRAL GONJA DIST. ASSEMBLY	ABASS ISMAIL WUNYUBU	
3	EAST GONJA MUN. ASSEMBLY	OSMAN PANTRWURA	
4	NORTH EAST GONJA DIST. ASSEMBLY	RUHAIMA SALISU	
5	NORTH GONJA DIST. ASSEMBLY	BAWA NUHU LEISINI	
6	SAVANNAH REGIONAL COORDINATING COUNCIL	IBRAHIM MIKIDAD	
7	SAWLA-TUNA-KALBA DIST. ASSEMBLY	ABU IBRAHIM	

8	WEST GONJA MUN. ASSEMBLY	DANNIS OSEI ACHEAMPONG	
	<b>MMDs (VOLTA REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	ADAKLU	DARKO REXFORD ADJEI	
2	AFADZATO SOUTH	RITA ADOTEY	
3	AGOTIME ZIOPE	KENNETH K. KPEDEKPO	
4	AKATSI NORTH	OLIVER FIAFOR	
5	AKATSI SOUTH	LINDA DZIFA NYARKU	
6	ANLOGA (← KETA MUNICIPAL)	OBED DZAMBOE –ATTEY	
7	CENTRAL TONGU	ATSU AWAYEVOO	
8	HO MUNICIPAL	FELIX KOFI ATTAH	
9	HO WEST	BISMARCK VON GOLLOH	
10	HOHOE MUNICIPAL	KODJO MAWUGBE	
11	KETA MUNICIPAL	SELOM YAO AHIEKPOR	
12	KETU NORTH MUNICIPAL	PLAHAR SYLVANUS BUERNORTEY	
13	KETU SOUTH MUNICIPAL	BLESS ARKU JAH	
14	KPANDO MUNICIPAL	MARK KWAKU AHIAVE	
15	NORTH DAYI	VICENTIA ARABA ABAKAH	
16	NORTH TONGU	RUBBY BESAGAH	
17	REGIONAL COORDINATING COUNCIL	FRITZ MAWULI MENSAH	
18	SOUTH DAYI	YAHUZA DIMMIE	
19	SOUTH TONGU	AUGUSTINE FRIMPONG	
	<b>MMDs (OTI REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	BIAKOYE	ALFRED E. MENSAH	
2	JASIKAN	GERALD QUAYE	
3	KADJEBI	ANTHONY ANKUTSE	
4	KRACHI EAST MUNICIPAL	YAW M. KANJO	
5	KRACHI NCHUMURU	DAVID ESSEL	
6	KRACHI WEST	BRIGHT AKOMPIM	
7	NKWANTA NORTH	SAMUEL PAINTSIL	
8	NKWANTA SOUTH MUNICIPAL	PRINCE O. PEPPRAH	
9	REGIONAL COORDINATING COUNCIL	LATIF OYEKUNLE	
	<b>MMDs (NORTH EAST REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	BUNKPURUGU-NYAKPANDURI	DAVID WANDAAT	
2	CHEREPONI	ISSAH ILLIASU	
3	EAST MAMPRUSI MUNICIPAL	HARUNA IBRAHIM ANYASS	

4	MAMPRUGU MOAGDURI	BONDAI DAWUDU	
5	REGIONAL COORDINATING COUNCIL	ISSAHAKU OSMAN	
6	WEST MAMPRUSI MUNICIPAL	ADAM BUN-YAMINU TINDAANA	
7	YUNYOO-NASUAN	FRANCIS JATO	
	<b>MMDs (UPPER WEST REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	DAFFIAMA-BUSSIE-ISSA	MOHAMMED HAADI SUNKARI	
2	JIRAPA MUNICIPAL	SAFO WILLIAM MUMUNI	
3	LAMBUSSIE KARNI	MOHAMMED I. KUNATEH	
4	LAWRA MUNICIPAL	ABDULAI HAMZA WUNBEI	
5	NADOWLI-KALEO	ADAMS WALID	
6	NANDOM	JULIUS AAMAGR	
7	REGIONAL COORDINATING COUNCIL	BAYUO DENNIS MENANCE	
8	SISSALA EAST MUNICIPAL	HILDA KAYENGPONO BOROH	
9	SISSALA WEST	ALHASSAN TONSUGLO	
10	WA EAST	SIMON WUNPINI BANDNI	
11	WA MUNICIPAL	YUSIF YAKUBU	
12	WA WEST	DR. EWURAH S.K. MAHAMA	
	<b>MMDs (ASHANTI REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	ADANSI ASOKWA D/A	ANITA CRAMER	
2	ADANSI NORTH D/A	RAIZA BABA	
3	ADANSI SOUTH D/A	ALHAJI HUSSEIN HARUNA NKANSAH	
4	AFIGYA KWABRE NORTH D/A	AKOWUAH ABABIO	
5	AFIGYA KWABRE SOUTH D/A	JOYCELIN A. ACHEAMPONG	
6	AHAFO ANO NORTH M/A	SOLOMON DADSON	
7	AHAFO ANO SOUTH EAST D/A	CHARLES AKWASI ABOAGYE	
8	AHAFO ANO SOUTH WEST D/A	ALEXANDER KELLO	
9	AKROFUOM D/A	MARGARET AZARBRA	
10	AMANSIE CENTRAL D/A	ABDUL HAKEEM HARROON DADA	
11	AMANSIE SOUTH D/A	AMOS ADOM	
12	AMANSIE WEST D/A	CHESLYN EDINAM NUTSUGAH	
13	ASHANTI REGIONAL	BEATRICE KWARTENG OSEI-ASARE	SAMUEL AGYEMANG DUAH
14	COORDINATING COUNCIL	OPOKU ABABIO	
15	ASANTE AKIM CENTRAL	NATHANIEL ANAFO	

16	ASANTE AKIM NORTH D/A	AGYEI-BOADI EMMANUEL	
17	ASANTE AKIM SOUTH	DEBORAH ONYAME AKUNTU	
18	ASOKORE MAMPONG M/A	LUCY NYAME GYAU- BOAKYE	
19	ASOKWA M/A	ADWOA KONADU YIADOM	
20	ATWIMA KWANWOMA D/A	LOIS CYNTHIA OHENE AYISI	
21	ATWIMA MPONUA D/A	SAMUEL TWUM NKANSAH	
22	ATWIMA NWABIAGYA M/A	JULIANA KONADU PREMPEH	
23	ATWIMA NWABIAGYA NORTH D/A	KESIA TWENEWAA TABIRI	
24	BEKWAI M/A	DANIEL OWUSU NSAFOAH	
25	BOSOME FREHO D/A	ISAAC AMOAKO	
26	BOSOMTWE D/A	OPOKU AFFUL KESSIEH	
27	EJISU M/A	ALI SULEMANA	
28	EJURA SEKYERE-DUMASE M/A	JOSHUA ADJEI BOATENG	
29	JUABEN M/A	HENRY YEBOAH	
30	KUMASI METROPOLITAN	YVONNE NABOO	NANA BREMPOMAN AGYEMANG
31	KWABRE EAST M/A	ABDUL-RAHIM ALHASSAN	
32	KWADASO M/A	TERRA NYARKO	
33	MAMPONG M/A	EVELYN ACQUAH	
34	OBUASI EAST D/A	SHAMSU ABDALLA	
35	OBUASI M/A	MARGARET OWUSU MENSAH	
36	OFFINSI M/A	BERNICE AGYENIM BOATENG	
37	OFFINSO NORTH D/A	MUKHTAR KAMAL-DIN	
38	OFORIKROM M/A	ENOCH QUAYE	
39	OLD TAFO M/A	MICHEAL VAN SOWAH	
40	SEKYERE AFRAM PLAINS	THOMAS OKRA	
41	SEKYERE CENTRAL D/A	BERNICE POMAA DAMOAH	
42	SEKYERE EAST D/A	ELVIS KYEREMEH- BOATENG	
43	SEKYERE KUMAWU D/A	GIDEON GODBLESS BUABIN	
44	SEKYERE SOUTH D/A	SOLOMON ASAMOAH	
45	SUAME M/A	BERTHA OPOKU FOFIE	
	<b>MMDs (EASTERN REGION)</b>	<b>NAME OF OFFICER</b>	<b>NAME OF ASSISTANT INFORMATION OFFICER</b>
1	ABUAKWA NORTH MUN. ASS.	ROYAL BOATENG ANTWI	
2	ABUAKWA SOUTH MUN. ASS.	AYAMGA ISAAC	
3	ACHIASE DIST. ASS.	AMPAABENG B. KYEREME	
4	AKUAPEM NORTH MUN. ASS.	EVANS AFFUL	

5	AKWAPIM SOUTH MUN. ASS.	DORA M. KPODO	
6	AKYEMANSA DIST. ASS.	GEORGE AGYEMAN BADU	
7	ASENE MANSO AKROSO DIST. ASS.	BENJAMIN QUARCOO	
8	ASUOGYAMAN DIST. ASS.	DOUGLAS AYINBIRE ADONGO	
9	ATIWA EAST. DIST. ASS.	GABRIEL KWAME BOADI	
10	ATIWA WEST DIST. ASS.	DIVINE SETH NUWORBOR	
11	AYENSUANO DIST. ASS.	SAMSONDEED KASIM	
12	BIRIM CENTRAL MUN. ASS.	SHADRACK KWADWO ADU	
13	BIRIM NORTH DIST. ASS.	ANASTASIA BOADIWAAH	
14	BIRIM SOUTH DIST. ASS.	OFORI NUAMAH	
15	DENKYEMBOUR DIST. ASS.	OFORI CHRISTIAN WINKLE	
16	EASTERN REGIONAL COORDINATING COUNCIL	JOHN HANSON HOWARD	
17	FANTEAKWA NORTH DIST. ASS.	ABUBAKAR SADIQUE SUFYAN	
18	FANTEAKWA SOUTH DIST. ASS.	SULEMAN MULA	
19	KWAEBIBIREM MUN. ASS.	AUGUSTINE WECHUGA	
20	KWAHU AFRAM PLAINS NORTH DIST. ASS.	PETER SAE AFARI	
21	KWAHU AFRAM PLAINS SOUTH DIST. ASS.	STEPHEN PARKU	
22	KWAHU EAST DIST. ASS.	JOSHUA VORODAM	
23	KWAHU SOUTH DIST. ASS.	VICTOR AGYEI MFRAMAH	
24	KWAHU WEST MUN. ASS.	MEMUNATU NUHU ADAMS	
25	LOWER MANYA KROBO MUN. ASS.	SAMUEL ADJINBARUK	
26	NEW JUABEN NORTH MUN. ASS.	VICTORIA GHARTEY	
27	NEW JUABEN SOUTH MUN. ASS.	GODSON ASIAMAH	
28	NSAWAM ADOAGYIRI MUN. ASS.	MOHAMMADU M. HARDI YINDO	
29	OKERE DIST ASS.	KOFI ASARE YEBOAH	
30	SUHUM MUN. ASS.	ANNA AKOSUA GYAMERAH	
31	UPPER MANYA KOBO DIST. ASS.	COSMAS CHEROBIN SAGODO	
32	UPPER WEST AKIM DIST. ASS.	ANNA MENSAH	
33	WEST AKIM MUN. ASS.	MOHAMMOOD SHAKIL KPEDAU	
34	YILO KROBO MUN. ASS.	MOHAMMED-SANUSI MUSAH	



**Appendix H: LIST OF COMPLIANT INSTITUTIONS FOR DEVELOPMENT OF INFORMATION MANUAL**

<b>NO.</b>	<b>INSTITUTIONS</b>
1.	NATIONAL IDENTIFICATION AUTHORITY
2.	MFANTSEMAN MUNICIPAL ASSEMBLY
3.	TANO SOUTH MUNICIPAL ASSEMBLY
4.	SENE EAST DISTRICT ASSEMBLY
5.	WA WEST DISTRICT ASSEMBLY
6.	KWAEBIBIREM MUNICIPAL ASSEMBLY
7.	GRAINS AND LEGUMES DEVELOPMENT BOARD
8.	ELECTRICITY COMPANY OF GHANA
9.	ASHANTI REGIONAL CO-ORDINATING COUNCIL
10.	MINISTRY OF INNER-CITY AND ZONGO DEVELOPMENT
11.	NANUMBA SOUTH DISTRICT ASSEMBLY
12.	GHANA SHIPPERS' AUTHORITY
13.	DEPARTMENT OF RURAL HOUSING
14.	MINISTRY OF AVIATION
15.	ASHAIMAN MUNICIPAL ASSEMBLY
16.	TAIN DISTRICT ASSEMBLY
17.	SEKYERE SOUTH DISTRICT ASSEMBLY
18.	WA EAST DISTRICT ASSEMBLY
19.	NATIONAL COMMISSION ON CULTURE
20.	WEST AKIM MUNICIPAL ASSEMBLY
21.	ABUAKWA NORTH MUNICIPAL ASSEMBLY
22.	AGONA EAST DISTRICT ASSEMBLY
23.	OFFICE OF HEAD OF CIVIL SERVICE
24.	GHANA-INDIA KOFI ANNAN CENTRE OF EXCELLENCE IN ICT
25.	PRECIOUS MINERALS MARKETING COMPANY LIMITED
26.	NSAWAM ADOAGYIRI MUNICIPAL ASSEMBLY
27.	ATIWA EAST DISTRICT ASSEMBLY
28.	GOMOA WEST DISTRICT ASSEMBLY
29.	OFORIKROM MUNICIPAL ASSEMBLY
30.	KWADASO MUNICIPAL ASSEMBLY
31.	GHANA IRRIGATION DEVELOPMENT AUTHORITY
32.	KRACHI WEST DISTRICT ASSEMBLY
33.	PSC-TEMA SHIPYARD LIMITED
34.	DEPARTMENT OF COOPERATIVES
35.	STATE HOUSING COMPANY LIMITED
36.	OPPORTUNITIES INDUSTRIALIZATION CENTRES, GHANA
37.	TEMA WEST MUNICIPAL ASSEMBLY
38.	OFFICE OF THE ADMINISTRATOR-GENERAL
39.	DENKYEMBOUR DISTRICT ASSEMBLY
40.	NATIONAL TEACHING COUNCIL
41.	OFFINSO NORTH DISTRICT ASSEMBLY
42.	AMANSIE CENTRAL DISTRICT ASSEMBLY
43.	AFIGYA KWABRE SOUTH DISTRICT ASSEMBLY

44.	AFIGYA KWABRE NORTH DISTRICT ASSEMBLY
45.	DATA PROTECTION COMMISSION
46.	MINISTRY OF BUSINESS DEVELOPMENT
47.	AMANSIE WEST DISTRICT ASSEMBLY
48.	ENGINEERS COUNCIL
49.	GHANA REFUGEE BOARD
50.	KORLE-BU TEACHING HOSPITAL
51.	PUBLIC SERVANTS HOUSING LOAN SCHEME BOARD
52.	AMANSIE SOUTH DISTRICT ASSEMBLY
53.	BIA EAST DISTRICT ASSEMBLY
54.	NATIONAL BIOSAFETY AUTHORITY
55.	KASSENA NANKANA WEST DISTRICT ASSEMBLY
56.	WEIJA-GBAWE MUNICIPAL ASSEMBLY
57.	WEST GONJA MUNICIPAL ASSEMBLY
58.	MINISTRY OF INFORMATION
59.	ASOKORE MAMPONG MUNICIPAL ASSEMBLY
60.	HO MUNICIPAL ASSEMBLY
61.	LOWER MANYA KROBO MUNICIPAL ASSEMBLY
62.	SOUTH DAYI DISTRICT ASSEMBLY
63.	MINISTRY OF EMPLOYMENT AND LABOUR RELATIONS
64.	UPPER WEST REGIONAL COORDINATING COUNCIL
65.	ASOKWA MUNICIPAL ASSEMBLY
66.	SAVANNAH REGIONAL COORDINATING COUNCIL
67.	BOSOMTWE DISTRICT ASSEMBLY
68.	AKUAPEM NORTH MUNICIPAL
69.	GHANA PRISONS SERVICE
70.	VOLTA REGIONAL COORDINATING COUNCIL
71.	KWAHU EAST DISTRICT ASSEMBLY
72.	CENTRAL REGION DEVELOPMENT COMMISSION
73.	GREATER ACCRA REGIONAL HOSPITAL
74.	MINISTRY OF FISHERIES AND AQUACULTURE DEVELOPMENT
75.	BUILSA NORTH DISTRICT ASSEMBLY
76.	GHANA BOOK DEVELOPMENT COUNCIL
77.	ABLEKUMA NORTH MUNICIPAL ASSEMBLY
78.	NANDOM MUNICIPAL ASSEMBLY
79.	BIA WEST DISTRICT ASSEMBLY
80.	CHEREPO NI DISTRICT ASSEMBLY
81.	SEFWI AKONTOMBRA DISTRICT ASSEMBLY
82.	NATIONAL THEATRE OF GHANA
83.	STATE PROTOCOL DEPARTMENT / OFFICE OF STATE PROTOCOL
84.	NATIONAL ROAD SAFETY AUTHORITY
85.	GA SOUTH MUNICIPAL ASSEMBLY
86.	KWAHU WEST MUNICIPAL ASSEMBLY
87.	SAWLA-TUNA-KALBA DISTRICT ASSEMBLY
88.	ACCRA METROPOLITAN ASSEMBLY
89.	IRRIGATION COMPANY OF UPPER REGION

90.	LABOUR DEPARTMENT
91.	LA DADE KOTOPON MUNICIPAL ASSEMBLY
92.	WASSA AMENFI EAST MUNICIPAL ASSEMBLY
93.	GHANA COLLEGE OF PHYSICIANS AND SURGEONS
94.	GHANA NATIONAL COMMISSION FOR UNESCO
95.	NATIONAL AMBULANCE SERVICE
96.	CENTRE FOR NATIONAL DISTANCE LEARNING AND OPEN SCHOOLING
97.	MINISTRY OF THE INTERIOR
98.	DRIVER AND VEHICLE LICENSING AUTHORITY
99.	COUNCIL FOR SCIENTIFIC AND INDUSTRIAL RESEARCH
100.	GA NORTH MUNICIPAL ASSEMBLY
101.	METRO MASS TRANSIT LIMITED
102.	GHANA FREE ZONES AUTHORITY
103.	DEPARTMENT OF FEEDER ROADS
104.	EKUMFI DISTRICT ASSEMBLY
105.	EFFUTU MUNICIPAL ASSEMBLY
106.	GHANA RAILWAY COMPANY LIMITED
107.	GOMOA CENTRAL DISTRICT ASSEMBLY
108.	ADA WEST DISTRICT ASSEMBLY
109.	ANLOGA DISTRICT ASSEMBLY
110.	INFORMATION SERVICES DEPARTMENT
111.	JAMAN NORTH DISTRICT ASSEMBLY
112.	NKORANZA SOUTH MUNICIPAL ASSEMBLY
113.	GHANA CIVIL AVIATION AUTHORITY
114.	PRU WEST DISTRICT
115.	NATIONAL COMMISSION FOR CIVIC EDUCATION
116.	KROWOR MUNICIPAL ASSEMBLY
117.	NANUMBA NORTH MUNICIPAL ASSEMBLY
118.	COMMUNITY WATER AND SANITATION AGENCY
119.	KWAME NKRUMAH MEMORIAL PARK
120.	CAPE COAST METROPOLITAN ASSEMBLY
121.	AWUTU SENYA DISTRICT ASSEMBLY
122.	MANAGEMENT DEVELOPMENT AND PRODUCTIVITY INSTITUTE
123.	INSTITUTE OF ACCOUNTANCY TRAINING
124.	GHANA WATER COMPANY LIMITED
125.	ABURA-ASEBU-KWAMANKESE DISTRICT ASSEMBLY
126.	AJUMAKO-ENYAN-ESSIAM DISTRICT ASSEMBLY
127.	ATIWA WEST DISTRICT ASSEMBLY
128.	MINISTRY OF FOOD AND AGRICULTURE
129.	GHANA COMMODITY EXCHANGE
130.	MINISTRY OF FINANCE
131.	OKAIKWEI NORTH MUNICIPAL ASSEMBLY
132.	GHANA ATOMIC ENERGY COMMISSION
133.	KPONE-KATAMANSO MUNICIPAL ASSEMBLY
134.	MINISTRY OF TRANSPORT
135.	AOWIN MUNICIPAL ASSEMBLY

136.	OFFICE OF THE SENIOR MINISTER
137.	GHANA AIDS COMMISSION
138.	OFFINSO MUNICIPAL ASSEMBLY
139.	ADA EAST DISTRICT ASSEMBLY
140.	ENVIRONMENTAL PROTECTION AGENCY
141.	SEKYERE AFRAM PLAINS DISTRICT ASSEMBLY
142.	ASUOGYAMAN DISTRICT ASSEMBLY
143.	GHANA HIGHWAY AUTHORITY
144.	BUREAU OF GHANA LANGUAGES'
145.	MAMPONG MUNICIPAL ASSEMBLY
146.	MINISTRY OF ROADS AND HIGHWAYS
147.	GHANA BROADCASTING CORPORATION
148.	KASSENA NANKANA MUNICIPAL ASSEMBLY
149.	OFFICE OF THE BANDA DISTRICT ASSEMBLY
150.	BIRIM NORTH DISTRICT ASSEMBLY
151.	MINISTRY OF MONITORING AND EVALUATION
152.	GOVERNMENT TECHNICAL TRAINING CENTRE
153.	FOOD AND DRUGS AUTHORITY
154.	NATIONAL FOOD BUFFER STOCK COMPANY LIMITED
155.	PHARMACY COUNCIL
156.	AYAWASO CENTRAL
157.	GHANA AIRPORTS COMPANY LIMITED
158.	VOLTA RIVER AUTHORITY
159.	GHANA GEOLOGICAL SURVEY AUTHORITY
160.	DEPARTMENT OF SOCIAL WELFARE AND COMMUNITY DEVELOPMENT
161.	NORTH GONJA DISTRICT ASSEMBLY
162.	NATIONAL INFORMATION TECHNOLOGY AGENCY
163.	OFFICE OF THE ATTORNEY-GENERAL AND MINISTRY OF JUSTICE
164.	MINISTRY OF PLANNING
165.	AKUAPEM SOUTH MUNICIPAL
166.	BODI DISTRICT ASSEMBLY
167.	NATIONAL BOARD FOR SMALL SCALE INDUSTRIES
168.	LAWRA MUNICIPAL ASSEMBLY
169.	ECONOMIC AND ORGANISED CRIME OFFICE
170.	GHANA EXPORT PROMOTION AUTHORITY
171.	NUCLEAR REGULATORY AUTHORITY, GHANA
172.	MINISTRY OF WORKS AND HOUSING
173.	GHANA TRADE FAIR COMPANY LTD
174.	CENTRAL GONJA DISTRICT ASSEMBLY
175.	MINISTRY OF YOUTH AND SPORTS
176.	MINISTRY OF PARLIAMENTARY AFFAIRS
177.	KETA MUNICIPAL ASSEMBLY
178.	GHANA INVESTMENT FUND FOR ELECTRONIC COMMUNICATIONS
179.	MINISTRY OF SANITATION AND WATER RESOURCES
180.	ADANSI ASOKWA DISTRICT ASSEMBLY
181.	POSTAL AND COURIER SERVICE REGULATORY COMMISSION

182.	KOMENDA EDINA EGUAFO ABREM MUNICIPAL ASSEMBLY
183.	KPANDAI DISTRICT ASSEMBLY
184.	MINISTRY OF ENVIRONMENT, SCIENCE, TECHNOLOGY AND INNOVATION
185.	LAND USE AND SPATIAL PLANNING AUTHORITY
186.	OFFICE OF THE ADMINISTRATOR OF STOOL LANDS
187.	SEFWI WIAWSO MUNICIPAL ASSEMBLY
188.	ADENTAN MUNICIPAL ASSEMBLY
189.	JIRAPA MUNICIPAL ASSEMBLY
190.	SUAMAN DISTRICT ASSEMBLY
191.	MINISTRY OF TOURISM ARTS AND CULTURE
192.	ABUAKWA SOUTH MUNICIPAL ASSEMBLY
193.	GHANA HEALTH SERVICES
194.	TDC DEVELOPMENT COMPANY LIMITED
195.	BEKWAI MUNICIPAL ASSEMBLY
196.	ABLEKUMA WEST MUNICIPAL ASSEMBLY
197.	NATIONAL HEALTH INSURANCE AUTHORITY
198.	ASANTE AKIM NORTH DISTRICT ASSEMBLY
199.	SECURITIES AND EXCHANGE COMMISSION, GHANA
200.	TWIFO-ATI/MORKWA DISTRICT ASSEMBLY
201.	DAFFIAMA-BUSSIE-ISSA DISTRICT ASSEMBLY
202.	GHANA EDUCATION SERVICE
203.	LEDZOKUKU MUNICIPAL ASSEMBLY (LEKMA)
204.	SOUTH TONGU DISTRICT ASSEMBLY
205.	MINISTRY OF LANDS & NATURAL RESOURCES
206.	SISSALA EAST MUNICIPAL ASSEMBLY
207.	JUABOSO DISTRICT ASSEMBLY
208.	ASUTIFI NORTH DISTRICT ASSEMBLY
209.	NATIONAL DEVELOPMENT AND PLANNING COMMISSION
210.	TWIFO HEMANG LOWER DENKYIRA DISTRICT ASSEMBLY
211.	GHANA POST COMPANY LIMITED
212.	SEKYERE CENTRAL DISTRICT ASSEMBLY
213.	TEMA METROPOLITAN ASSEMBLY
214.	ASUTIFI SOUTH DISTRICT ASSEMBLY
215.	WEB DUBOIS MEMORIAL CENTRE FOR PAN AFRICAN CULTURE
216.	GAMING COMMISSION OF GHANA
217.	ABLEKUMA CENTRAL MUNICIPAL ASSEMBLY
218.	HOHOE MUNICIPAL ASSEMBLY
219.	ATWIMA KWANWOMA DISTRICT ASSEMBLY
220.	KADJEBI DISTRICT ASSEMBLY
221.	ASIKUMA-ODOBEN-BRAKWA DISTRICT ASSEMBLY
222.	DEPARTMENT OF URBAN ROADS
223.	NATIONAL COMMUNICATION AUTHORITY
224.	GHANA NATIONAL PETROLEUM CORPORATION
225.	MINISTRY OF ENERGY
226.	YENDI MUNICIPAL ASSEMBLY
227.	MINERALS COMMISSION

228.	NKWANTA SOUTH MUNICIPAL ASSEMBLY
229.	JUABEN MUNICIPAL ASSEMBLY
230.	NZEMA EAST MUNICIPAL ASSEMBLY
231.	ATWIMA NWABIAGYA NORTH DISTRICT ASSEMBLY
232.	STATE INTEREST GOVERNANCE AUTHORITY
233.	MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
234.	SOCIAL SECURITY AND NATIONAL INSURANCE TRUST (SSNIT)
235.	ASSIN NORTH DISTRICT ASSEMBLY
236.	LANDS COMMISSION
237.	COASTAL DEVELOPMENT AUTHORITY
238.	ASUNAFO SOUTH DISTRICT ASSEMBLY
239.	MINISTRY OF COMMUNICATION
240.	ELECTORAL COMMISSION
241.	GHANA PUBLISHING COMPANY LIMITED
242.	WATER RESOURCE COMMISSION
243.	AYAWASO NORTH MUNICIPAL ASSEMBLY
244.	MIDDLE BELT DEVELOPMENT AUTHORITY
245.	GHANA STANDARD AUTHORITY
246.	GHANA NEWS AGENCY
247.	GHANA AUDIT SERVICE
248.	BUI POWER AUTHORITY
249.	NATIONAL VOCATIONAL TRAINING INSTITUTE
250.	PUBLIC PROCUREMENT AUTHORITY
251.	MINISTRY OF RAILWAY DEVELOPMENT
252.	AGONA WEST MUNICIPAL ASSEMBLY
253.	GHANA NAVY
254.	CENTRAL REGIONAL COORDINATING COUNCIL
255.	YILO KROBO MUNICIPAL ASSEMBLY
256.	YUNYOO-NASUAN DISTRICT ASSEMBLY
257.	EASTERN REGIONAL CO-ORDINATING COUNCIL
258.	MINISTRY OF CHIEFTAINCY AND RELIGIOUS AFFAIRS
259.	AKATSI SOUTH MUNICIPAL ASSEMBLY
260.	FORESTRY COMMISSION, WILDLIFE DIVISION
261.	NORTHERN REGIONAL COORDINATING COUNCIL
262.	KRACHI EAST MUNICIPAL
263.	GHANA PORTS AND HARBOURS AUTHORITY
264.	HO WEST DISTRICT ASSEMBLY
265.	GUSHEGU MUNICIPAL ASSEMBLY
266.	GHANA COCOA BOARD
267.	BUILSA SOUTH DISTRICT ASSEMBLY
268.	BIBIANI-ANHWIASO-BEKWAI MUNICIPAL ASSEMBLY
269.	OKERE DISTRICT ASSEMBLY
270.	AYAWASO EAST MUNICIPAL ASSEMBLY
271.	ARCHITECTURAL & ENGINEERING SERVICES LIMITED (AESL)
272.	WESTERN NORTH REGIONAL COORDINATING COUNCIL
273.	GOMOA EAST DISTRICT ASSEMBLY (GEDA)

274.	AHAFO ANO NORTH MUNICIPAL ASSEMBLY
275.	ASSIN FOSU MUNICIPAL ASSEMBLY
276.	THE FINANCIAL INTELLIGENCE CENTRE
277.	KRACHI NCHUMURU DISTRICT ASSEMBLY
278.	GA WEST MUNICIPAL ASSEMBLY (GWMA)
279.	KUMASI METROPOLITAN ASSEMBLY
280.	UPPER DENKYIRA WEST DISTRICT ASSEMBLY
281.	MINISTRY OF TRADE AND INDUSTRIES
282.	GHANA TOURISM AUTHORITY
283.	BAWKU MUNICIPAL ASSEMBLY
284.	GHANA SCHOLARSHIPS SECRETARIAT
285.	MINISTRY OF DEFENCE

# ANNUAL REPORT

This is an annual report of the Right to Information Commission prepared in accordance to Section 77 of the Right to Information Act, 2019 (Act 989)

**Right to Information Commission**  
rticommission@rtic.gov.gh



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## INTRODUCTION

This report is an overview of the activities of Public Institutions and the Right to Information Commission (“also known as RTIC or the Commission”) as required by section 77 (3) of the Right to information Act, 2019 (Act 989). This report also highlights the major strides gained and the challenges facing the Commission during the period under review and the strategies being employed to overcome them.

## OVERVIEW OF ACTIVITIES OF THE COMMISSION

Below is the overview of the activities of the Commission during the period under review:

### ESTABLISHMENT SETUP

Since the appointment of the Executive Secretary and the swearing-in of the governing board of the Commission by H.E. The President on 19<sup>th</sup> October, 2020, the Executive Secretary, under the guidance of the governing board, has hit the ground running putting in place all the necessary resources to enable the full setting up of the Commission. Therefore, with the assistance of the Office of the Chief of Staff, the Commission has identified and fully paid for premises to be used as its Office. The Office is currently undergoing refurbishment and, hopefully, Office premises would be ready end of June 2021.

### STAFFING

The Commission, in its quest to become operational, has engaged the Public Services Commission (PSC) in relation to its Organogram, staffing requirement, recruitment plan and scheme of service. The Commission, under the guidance and cooperation of PSC, has submitted a draft proposal to the PSC and awaiting approval from its Commissioners for onward submission to the Minister of Finance. The Commission has since November 2020 tried to engage the Fair Wages Commission through several correspondences and meetings to determine the appropriate remuneration scale for the Staff of the Commission. However, all efforts to get the Fair Wages to consider our request is taking forever. As a stopgap measure, the governing board of the Commission has given approval for the recruitment of some skeletal staff to assist in the operational activities of the Commission.

### MEDIUM TERM PLAN

The Commission has submitted various plans of actions to various approval authorities. The governing board has approved the Work/Action Plan for this year. It has also submitted its mid-term policy plan to the Ministry of Finance as required by law. The Commission’s budget for the year has been successfully approved by Parliament.

## PUBLIC ENGAGEMENT/CAPACITY BUILDING

Pursuant to section 45 of the Right to Information Act, 2019 (Act 989) which charges the Commission to promote, sustain awareness and educate the public on the right to information, the Commission embarked on and participated in several programmes on different platforms to achieve the objectives outlined in Section 45. The Commission therefore participated in the following programs:

### *MINISTRY OF INFORMATION RETREAT FOR GOVERNING BOARD FOR RTIC*

The Commission from the 17<sup>th</sup> to 19<sup>th</sup> of November 2020 took part in a retreat organized by the Ministry of Information. The main objective of the retreat was to provide the Commission with a general overview of the Right to Information Act and the mode of operations in the Public Service. It also gave the Ministry of Information the opportunity to present to the Commission a report on the road map for the implementation of the Right to Information Act in Ghana. The program provided members of the Commission with a deeper understanding of the Right to Information Act, 2019 (Act 989) and the functions of the Commission as stated in the Right to Information Act.



**A PHOTO OF THE MINISTER OF INFORMATION, WITH BOARD MEMBERS OF THE RTI COMMISSION AND STAFF OF THE MINISTRY OF INFORMATION AT THE 3 DAYS RETREAT.**

### *CORRUPTION WATCH*

In order to foster a culture of transparency and accountability, the Executive Secretary together with the Deputy Chairperson of the Board of the Right to Information Commission were live on Joy FM's Super Morning Show programme titled 'Corruption Watch Radio'. Corruption Watch is a popular radio programme with a wide outreach focused on accountability and corruption exposés. They had an in-depth discussion on the implementation so far of the Right to Information Act, 2019 (Act 989). They took the opportunity to answer pertinent questions and educate the public on Act 989.

### *GIZ ACCOUNTABILITY SERIES*

The Commission through its Executive Secretary was the speaker for GIZ Ghana 'Accountability Series' on the Topic "Right to Information Implementation in Ghana", a virtual program with the focus on governance and socio-political economy of the country. He engaged participants on Act 989 and answered all posed questions.

### *PRESS RELEASE/STATEMENTS*

The Commission during the year under review has issued three (3) press statements to the public.

The first was a Press release, which was issued on Monday February 22, 2021. The Commission intimated that, under Act 989, except for exempt information under the Act, no one should be denied access to information by reason that fees for information have not been determined. In accordance with section 83 of Act 989, the Commission invited the general public, civil society organizations and institutions of higher learning to submit proposals and recommendations towards the making of a Legislative Instrument (L.I.) to operationalize Act 989. The Commission has not received any proposals so far in this regard.

The second press release was issued on Thursday April 6, 2021 and published on Monday April 12, 2021 in the Daily Graphic to inform all Public Institutions to submit their annual report in accordance with section 77 (1) of Act 989.

Again, the third press statement was the extension of time for the submission of annual report by all public institutions, which was issued on 6th May, 2021. This extension was to grant amnesty, remind and encourage Public Institutions that were yet to submit albeit the expiration of the submission time.

Yet, again, a third press statement has recently been issued on 7<sup>th</sup> June, 2021. The Commission intends this to be the last opportunity for compliance with the annual report submission obligation. Subsequent to the last deadline, the Commission shall apply appropriate sanctions against defaulting Public Institutions.

### *COMMONWEALTH HUMAN RIGHTS INITIATIVE*

The Commission participated in a virtual meeting on May 20<sup>th</sup>, 2021, organised by the Commonwealth Human Rights Initiative titled 'Implementing Right to Information Laws: First Experience-Sharing Session between Ghana and India.' This afforded the Commission and other

stakeholders an opportunity to learn and share experiences from India. The purpose of this programme was to strengthen the implementation of the Right to Information laws in Commonwealth countries. This meeting enlightened the Commission Ghana on the need to undertake a mass sensitization on Act 989, and on how to get Public Institutions to be better positioned to respond to application from the public to access information. Right to Information is crucial for entrenching democracy, realizing human rights, fostering accountable and governance, combatting corruption and achieving sustainable development.

### *LEGISLATIVE INSTRUMENT TO OPERATIONALIZE THE ACT*

A press release has been issued by the Right to Information Commission to the general public, civil society organizations and institutions of higher learning to submit proposals and recommendations towards the making of a Legislative Instrument (L.I.). However, the Commission is yet to receive any proposal in that regard. Aside that, the Commission organized a two-day workshop and invited some stakeholders to brainstorm on the drafting of the L.I. The Commission has gone further to identify and engage consultants to put together a draft L.I. and Guidelines for publication of information manual by Public Institutions. These are expected to be finalized by end of year 2021.



A PHOTO OF COMMISSION MEMBERS AND FACILITATORS PRESENT AT THE WORKSHOP

### APPLICATIONS FOR REVIEW BY THE COMMISSION.

Since the establishment of the Commission and as required under **section 65** of the Right to Information Act, 2019 (Act 989), the Commission has not received any applications for review yet.

Further to that, the Commission has not issued any orders, decisions and directives pursuant to **section 71** of the Right to Information Act, 2019 (Act 989).

# ACTIVITIES OF PUBLIC INSTITUTIONS UNDER THE ACT

**Section 77 (1)** of the Right to Information Act, 2019 (Act 989) states;

***“77 (1) A public institution shall within sixty days after the 31<sup>st</sup> of December each year, submit a written report on the activities of the public institution under this Act during the preceding year to the Commission”.***

In accordance with the above, the Commission on 6<sup>th</sup> April, 2021 issued a press statement requesting all public institutions to submit to the Commission a written report on their activities under Act 989 for the period 2020.

## SUMMARY OF REPORTS RECEIVED FROM PUBLIC INSTITUTIONS

As at the time this report was being put together, 50 public institutions had submitted their reports to the Commission. Out of the 13 institutions that received request for applications, Ministry of Information had the highest number of 8 applications out of the total number of 23 representing 35%. The table figure 1 below gives a breakdown of the responses received from the various Public Institutions.

ITEM	
Total number of reports received	50
Total number of Institutions that received applications	13
No. of Applications received	23
No. of Applications approved	16
No. of Applications rejected	4
No. of Applications transferred	3
No. of reviews requested	1
No. of reviews granted	1
No. of Reviews Dismissed	0
No. of Applications to the Court	0

FIGURE 1 SUMMARY OF REPORT SUBMITTED BY PUBLIC INSTITUTIONS

## NUMBER OF APPLICATION APPROVED

Out of the 23 request applications received, 16 of these applications were approved, representing 70% of the total applications received.

## NUMBER OF APPLICATION REJECTED

4 request applications representing 17% of total applications received were rejected. Three requests out of the four rejected applications were rejected on the basis that applications fell under exempt information. The remainder was rejected based on the following reasons;

- i. Request did not contain sufficient description or particulars to enable information to be identified;
- ii. Mandatory requirements for applicant to state his or her capacity to the information officer was not met.
- iii. No form of identification was provided by the applicant

**NUMBER OF APPLICATIONS TRANSFERRED**

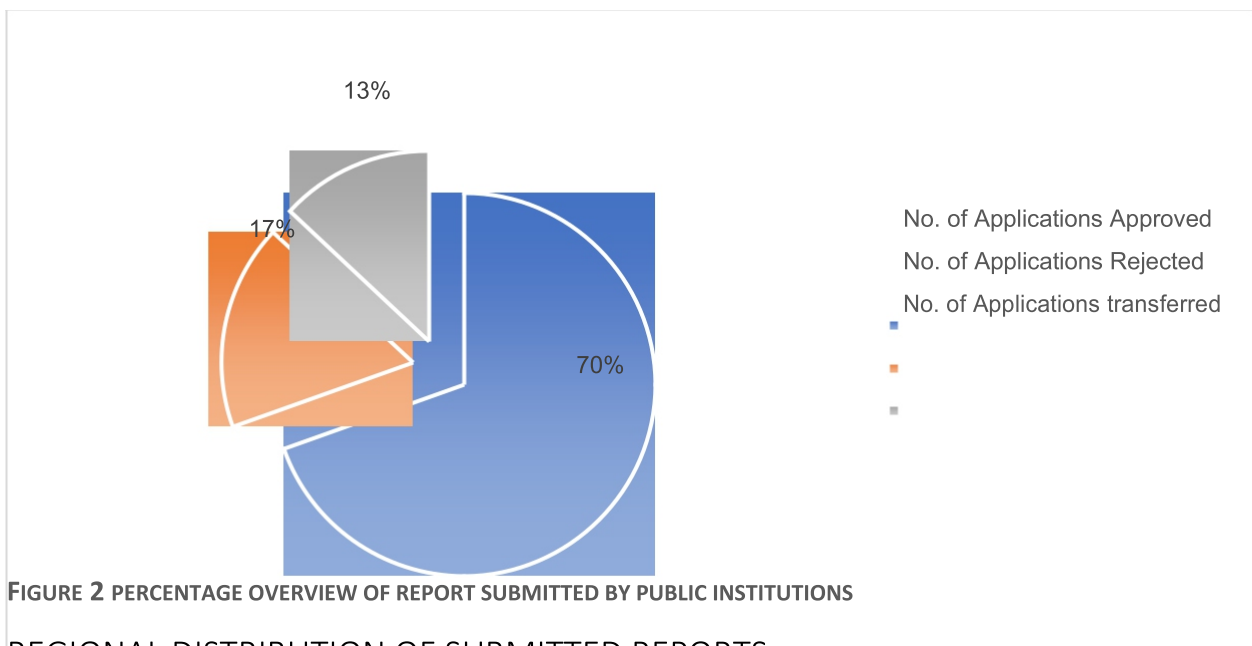
3 of the request applications were transferred to the relevant institution.

**NUMBER OF REVIEWS REQUESTED/GRANTED/DISMISSED**

1 review of request application was made and same was granted.

There were no reviews dismissed and no applications to the court during the period under review. A summary of the above is presented in figure 2 below.

**Chart Title**



**FIGURE 2 PERCENTAGE OVERVIEW OF REPORT SUBMITTED BY PUBLIC INSTITUTIONS**

**REGIONAL DISTRIBUTION OF SUBMITTED REPORTS**

A further breakdown of the regional distribution of report shows that reports came in from only three regions out of the 16, majority from the Greater Accra Region. Fig 3 below presents a summary table of distribution of reports by region;

Regional Distribution of Reports	
Region	Total
Ashanti Region	2
Bono	0
Bono East	2
Ahafo	0
Central	1
Eastern	0
Greater Accra	45
Northern	0
Savanah	0
North East	0
Upper East	0
Upper West	0
Oti	0
Volta	0
Western	0
Western North	0
<b>Total</b>	<b>50</b>

FIGURE 3 TABLE DEPICTING REGIONAL DISTRIBUTION OF REPORTS

Out of the distribution of report submitted, public institutions in Greater Accra submitted the highest number of 39 representing 90% followed by Ashanti and Bono East with 2 respectively representing 4% and 1 from Central. Fig 4 below represents a graphic review of the regional distribution of reports submitted by Public Institutions across the country.

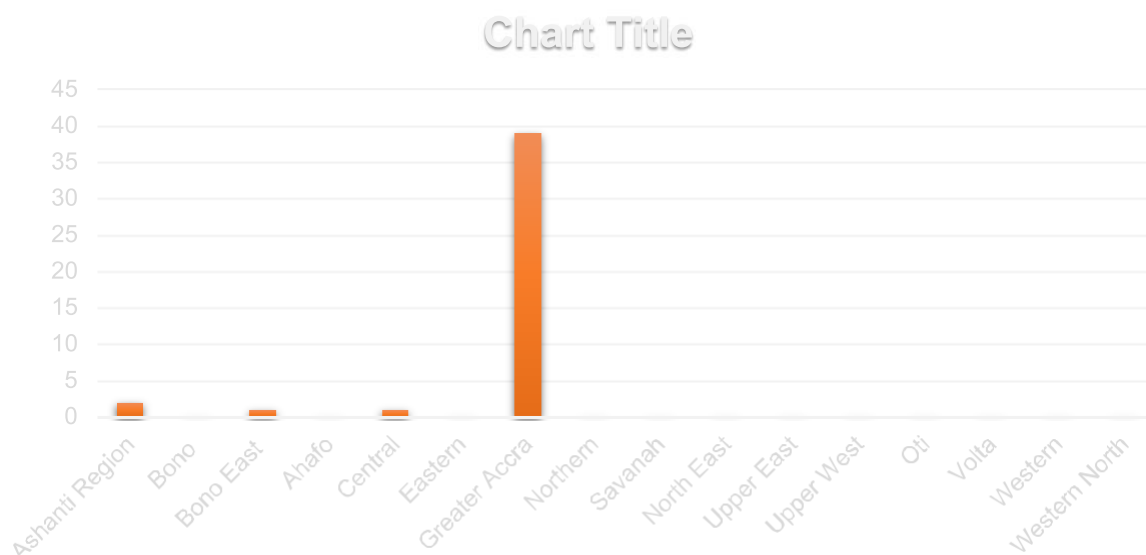


FIGURE 4



## CHALLENGES

Just like any nascent institution, The Right to Information Commission is plagued by a myriad of challenges and the Commission is employing several strategies to surmount these challenges. However, some of these challenges threaten the effective performance of the functions of the Commission, the Objectives of the Right to Information, 2019 and ultimately the violation of Article 21 (1) (f) of the 1992 constitution. Some of these challenges are;

- i. Even though Budget has been approved by parliament since late march, 2021, The Commission has been unable to access these funds for any of its operations. Although the Commission has undergone all the processes and setting up of GIFMIS systems, the bureaucratic challenges at the Ministry of Finance and the Controller and Accountant General's Department coupled with the challenges that the GIFMIS system presents, have made it impossible to access any funds to execute our work plan. This presents a monumental challenge to the Commission because it is unable to execute its workplan according to its allocated timelines. The threat this poses if this trend continues is that, the Commission would not be able to achieve its target for this year hence its mandate, since it is half-year already.
- ii. A cursory look at the data submitted by Public Institutions indicates the meagre number of applications received. This massive non-compliance to the law by public institutions, after the Commission has issued statements and published same in the dailies and radio station, is not encouraging. Inasmuch as the Commission does not want to appear to be unnecessarily strict on public institutions, particularly the non-complying ones, if this worrying posture of non-compliance continues, the Commission will have no option but to begin to crack the whip even at these initial stages. Meanwhile it is the Commission's aim to forge a collaborative relationship with both Public Institutions and applicants to deepen the right of access to information in Ghana.
- iii. The Commission is eager to extend its planned sensitization programme to every region of Ghana by the end of the year 2021. It is also a medium term plan to open offices of the Commission in all regional capitals so as to bring the Commission closer to the people in the regions. Even as the sensitization drive is being set in motion, preparations for the gradual expansion into the regions are also being worked on. The challenge is that these sensitization and expansion projects are being pursued from the inadequate budgetary allocation the Commission got.

## RECOMMENDATIONS

Further to this report, the Commission proposes that there should be a compelling clause that takes away some ability to spend public funds by public institutions so that for fear of loss of the right, public institutions shall comply with the Right to Information Law and therefore submit to it. Furthermore, measures be put in place to make public institutions compliant and submit their report in accordance to section 77 of Right to Information Act, 2019 (Act 989). The Commission recommends that, a public

institution should be able to access its budget for the year if it has submitted its report in accordance to section 77 of Act 989 and duly certified by the Commission. This would make public institutions more proactive, which is also the very first step in the accountability process. Such a compelling measure can, for instance, be made to reflect in a Legislative Instrument for Act 989.

The Commission further submits that its budgetary allocation for subsequent years be increased to enable it effectively pursue its regional expansion plan. The task of opening regional offices of the Commission is huge and very financially involving. Consequent upon this, any additional support from domestic and international bodies is also very much welcome and encouraged.

## OUTLOOK

The future looks bright for the implementation of right to information in Ghana. Looking at the steps taken by the Commission in furtherance of its mandate under Act 989 even before it fully takes off, the prospects are good. Barring any major hinderance, the Commission has put plans in place to undertake a massive nationwide campaign and broader stakeholder engagement aimed at educating the general public about the Right to information Act, 2019. The nationwide campaign shall cover all the 16 regions of the country whilst the stakeholder engagements shall be on a rolling basis with the aim to bring public institutions up to speed with their obligations under the law.

## CONCLUSION

The right of access to information is a constitutionally guaranteed right. Right of access to information has now come to be seen as a key tool in ensuring good governance and the fight against corruption. Such a tool is recognized by the United Nations and other international organisations as a yardstick in measuring the effectiveness of a country's commitment towards democracy and catering for people's basic rights. This tool becomes particularly important in developing nations like Ghana. Undoubtedly, the passage of Act 989 and the appointment of the Commission underscore the country's seriousness in deepening democracy and the strides towards good governance with its attendant fight against corruption. The Commission has come to stay and, in spite of its initial challenges, it is determined to work to make the right of access to information very common and practical for the good people of Ghana. What the Commission prays for is the needed support ie funds, logistics- to function fully and effectively.



***Minister for Information, Hon. Kojo Opong Nkrumah speaking at the Launch of the ATI Division***



***From Right, Mrs. Mamle Andrews (Chief Director), Hon. Kojo Opong Nkrumah (Minister), Hon. Pius Hadzide (Dep. Minister) and Mr. Charles Wereko (Director, ISD) inspecting the ATI Division office***



***Official opening of the ATI Division office***



***Training of designated officers from public institutions***



***Ghana Fire Service Officers at a training program for designated officers from public institutions***







*Training of Assistant Information Officers*

















## ***Sensitisation***



***Ministry of Foreign Affairs***





*Ministry of Parliamentary Affairs*







***Ministry of Environment, Science, technology and Innovation***





***Ministry of Monitoring and Evaluation***



***Ministry of Attorney General and Justice***





***Ministry of Communication***





**Ministry of Youth & Sports**





*Ministry of Railways*





*Office of the Senior Minister*





*Ministry of Chieftaincy*





*Office of the Head of the Civil Service*

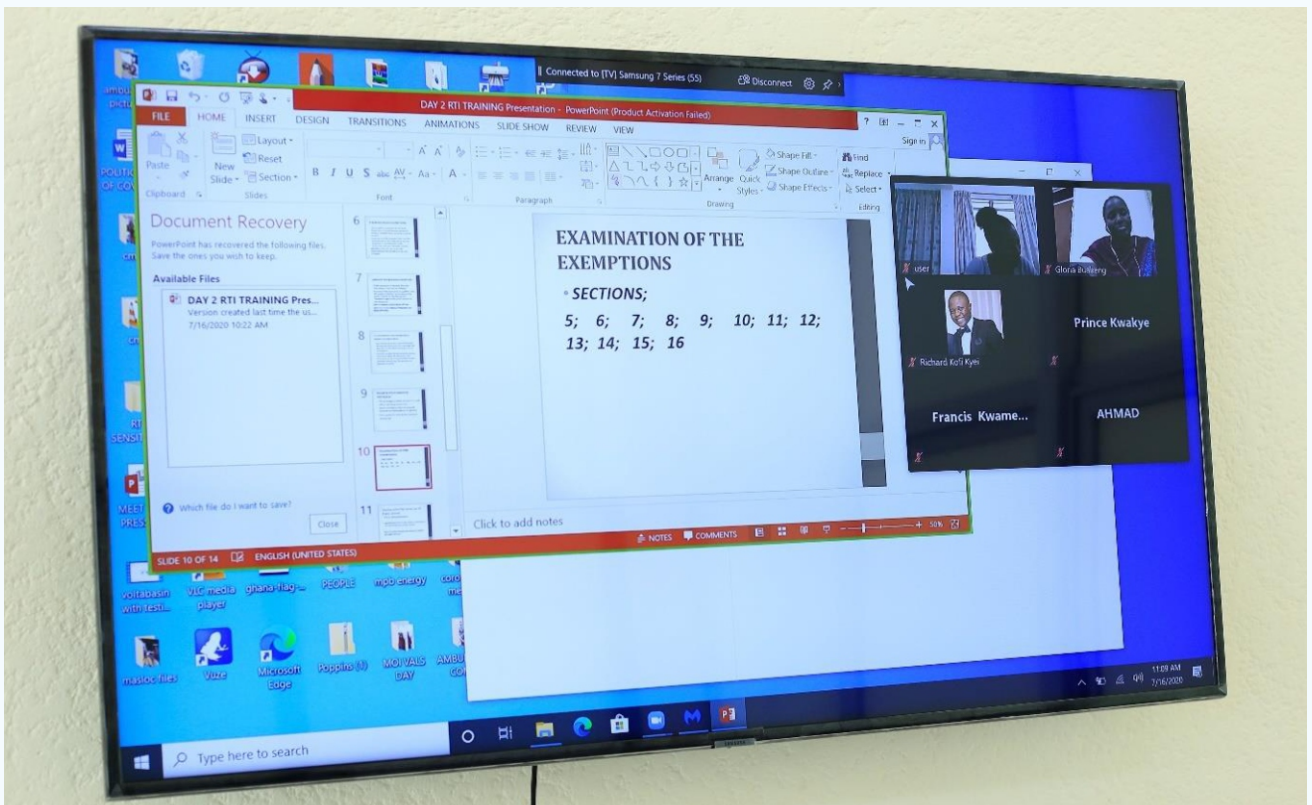






***VIRTUAL Training***







*Training for PROs*









*Training for PROs*









*Inauguration of the Board of the RTI Commission*







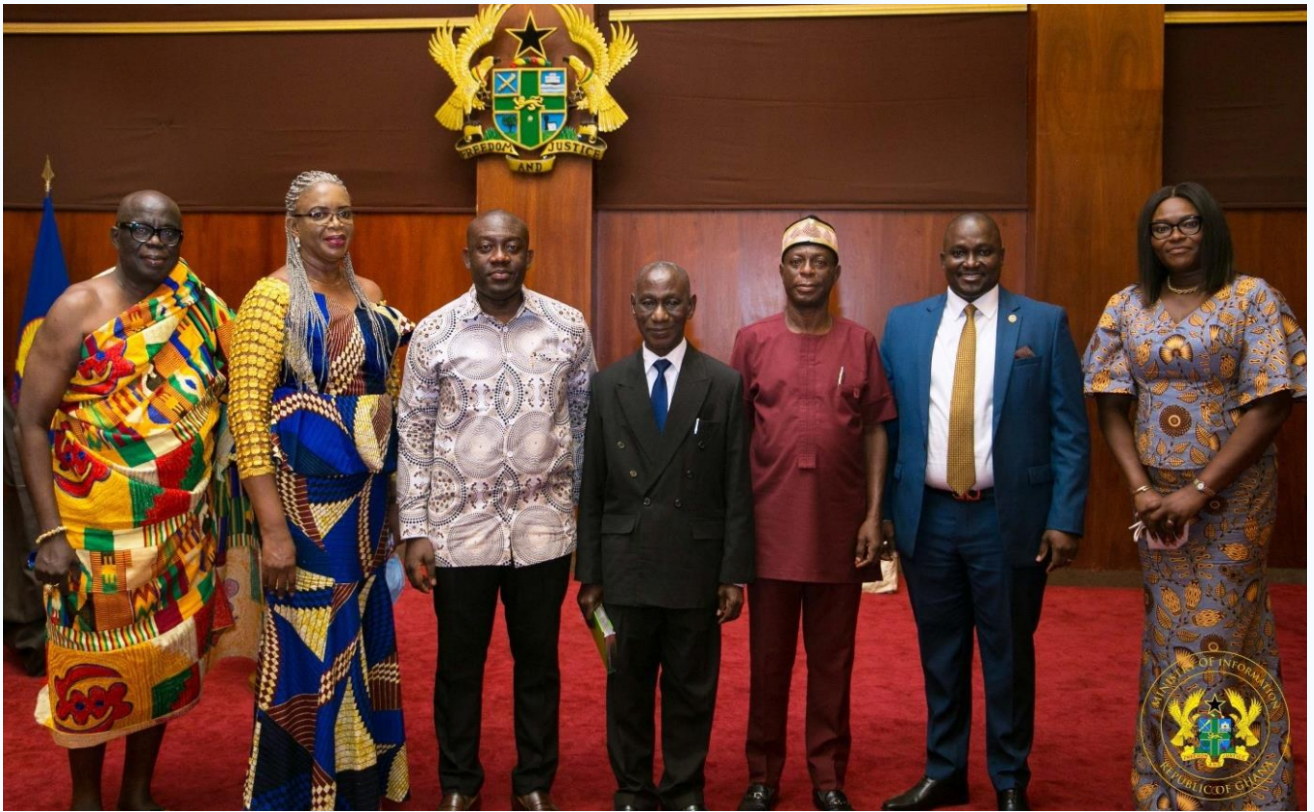
**MR YAW SARPONG BOATENG**  
(EXECUTIVE SECRETARY, RTI COMMISSION)





***HIS LORDSHIP JUSTICE K.A OFORI-ATTA***  
***(CHAIRPERSON, RTI COMMISSION)***







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## **MINISTRY OF INFORMATION**

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